



**TO:** All Staff, SWAN Libraries

**FROM:** Kate Boyle, SWAN Member Services Manager

**DATE:** November 27, 2013

**SUBJECT:** SWAN Coverage over the Thanksgiving holiday

---

Please be advised that the SWAN office is closed on both Thanksgiving Day, Nov. 28<sup>th</sup> and Friday, Nov. 29<sup>th</sup>.

RAILS is open on Friday, November 29<sup>th</sup> so your library will have delivery.

Phone coverage on Friday, Saturday, and Sunday will be provided by Unique Integrated Communications. Unique has been providing weekend support for SWAN member libraries for over two years and will be able to address any of your immediate concerns.

For any of your questions or concerns over the Thanksgiving holidays, please call our usual support number **630-734-5153**. This SWAN support number is forwarded automatically to Unique over the long holiday weekend.

**Have a wonderful holiday.**

