



We want you!

Yes, we want you! More than want, we need you to commit to working with us on a successful migration to our new ILS –SirsiDynix. Mark your calendars now “Go-live” date is April 14, 2015.

There are three things you can do to assist us in this migration:

- Attend meetings, both Quarterly and Committee of the Whole
- Subscribe to SWANcom
- Make certain that all the staff at your library attend appropriate training sessions.

Both the Quarterly and Committee of the Whole meetings are our main channels of communication with our membership. In addition to these meetings, we share information via SWANcom (SWAN email list) and the SWAN website <https://support.swanlibraries.net>. On the SWAN website, look for the “Migration Bulletin” for important announcements regarding our migration to SirsiDynix Symphony.

As we move forward there will be numerous training sessions on the various ILS modules. These will require staff attendance from the various library departments. There will be training on the usual topics: Circulation, Cataloging, Acquisitions, Serials, and Discovery (OPAC). In addition, there will be two training programs specific to our Academic members – Materials Booking and Academic Reserves.

Training will be delivered online as self-paced classes through the SirsiDynix Mentor program. Your staff members will be assigned specific classes to complete based upon their role in the library. We will be using the training the trainer approach for Circulation and Cataloging. Workshops throughout the membership on various modules will begin in February and March. Acknowledging that weather may be a factor, some of this training will be available as live webinars. All of this training requires a time commitment from the membership and we realize you may have to juggle staff to free other staff up to attend training. We appreciate your cooperation and enthusiasm.

As a reminder - as stated in the [SWAN Member Responsibilities Policy](#)

It is the responsibility of each SWAN FULL PARTICIPANT to:

- Make an effort to attend SWAN Quarterly and Committee of the Whole meetings, review notes of the SWAN Board, communicate with members of the SWAN Board through Committee of the Whole meetings
- subscribe to SWANcom
- cast votes on decisions brought to the SWAN Administrators.(#2,D.)

Furthermore, it is the responsibility of each SWAN FULL PARTICIPANT to:

- Provide ongoing training at the local library and ensure that staff participate in SWAN training provided by SWAN staff. (#2, I.)

If you should have any questions regarding the migration/training don't hesitate to contact SWAN staff:

Karen Bar – Cataloging guru (630-734-5138)
Kate Boyle - Search and Public Services guru (630-734-5162)
Renee Clanton – Circulation guru (630-734-5169)
Samantha Dietel – Acquisitions and Serials guru (630-734-5163)
Rebecca Malinowski – Migration timeline (630-734-5157)