SWAN BOARD FINANCE COMMITTEE MEETING AGENDA

SWAN
800 Quail Ridge, Westmont, IL 60559
November 15, 2018 - Time 11:00 a.m.
Conference Room

1. Call to Order, Roll Call

2. Introduction of Visitors/Public Comment

3. Discussion Item – Review Initial FY21 Budget Draft

4. Discussion Item – SWAN Reserves Worksheet

5. Discussion Item— SirsiDynix Agreement Extension

6. Adjournment

		FY20 Budget	FY21 Draft	Chart of Accounts Definition & Description of Budget Line Use
Revenue				
4050	**Other Grants**	$5,000	$61,500	Grants awarded to LLSAP that do not originate from a State or federal government source are classified as other grants. RAILS LLSAP Catalog Grant for one-time costs of adding new member libraries, and RAILS Continuing Education grant are recorded in this line. See #5460 Contract Agreement W/ Systems, Member Libraries & Cooperatives for offset expenses.
4060	**Fees For Services And Materials - Membership Fees**	$2,740,626	$2,835,698	Any fees for services and materials LLSAP charges its member libraries are generally recorded as revenue in the proprietary fund. Full membership fees are recorded in this line.
4061	**Internet & Enhanced Access Fees**	$0		This revenue line is a breakout of the Fees for Services & Materials as defined in the Chart of Accounts
4062	**Maintenance Fees**	$0		
4070	**Reimbursements**	$7,600	$7,600	Library reimbursement for one-time migration costs and/or reimbursement for event meals included in this budget line. Consist of amounts charged to a third party equal to a cost incurred from an external source on behalf of that third part. For example, if the LLSAP purchases an item or service for a member library and then bills the member library for the cost of the item or service.
4071	**Reimbursements - Lost Materials**	$0		Breakout line for Reimbursements: reciprocal borrowing and interlibrary loan losses.
4072	**Reimbursements - Collection Agency Fees**	$900	$900	Breakout line for Reimbursements: reciprocal borrowing and interlibrary loan loss collection agency fees.
4075	**Group Purchase Receipts**	$721	$15,394	Breakout line for Reimbursements: group purchases such as credit card swipes, and Envisionware for member libraries.
4080	**Investment Income**	$22,000	$37,000	Investment earnings by the LLSAP on its investments are recorded as investment income in the fund in which the related investments are recorded.
4090	**Other Revenue - RAILS**	$524,679	$562,018	Any revenue that cannot be classified in any of the above accounts should be included as other revenue in the fund to which it relates. Examples of other revenue include, but are not limited to, donations from private sources, fines and donated services by one fund of the LLSAP on behalf of another fund of the LLSAP. The RAILS general fund paying for the LLSAP resource sharing services is recorded in this budget line.
4091	**Lost Materials**	$0	$0	Reimbursed losses from reciprocal borrowing and inter library loan. Chicago Public Library reimbursements would be recorded within this budget line.
4095	**Other Revenue - Inventory**	$0	$0	
Total Revenue		**$3,301,526**	**$3,520,110**	
Expenses				
5000	**Library Professionals**	$323,900	$323,900	Salaries or wages paid to employees whose position descriptions ordinarily require an MLS, MIS, or above.
5010	**Other Professionals**	$964,700	$964,700	Salaries or wages paid to employees whose position descriptions ordinarily require a bachelor's degree or above, excluding library professionals.
5020	**Support Services**	$258,200	$258,200	Salaries or wages paid to employees whose positions are not classified as library professionals or other professionals.
	Total Salaries & Wages	**$1,546,800**	**$1,546,800**	
5030	**Social Security Taxes**	$118,400	$118,400	Payroll taxes and fringe benefits-- employer's share only. Social Security taxes (FICA).
5040	**State Unemployment Ins.**	-	-	

		FY20 Budget	FY21 Draft	Chart of Accounts Definition & Description of Budget Line Use
5050	Worker's Compensation	$2,200	$2,200	
5060	Retirement Benefits	$140,900	$140,900	Payroll taxes and frindge benefits - employer's share only. Retirement benefits - IMRF contributions, pension, etc.
5070	Health, Dental, Life And Disability Insurance	$234,600	$234,600	Payroll taxes and fringe benefits-- employer's share only. Health, dental and life insurance
5080	Other Fringe Benefits	$2,500	$2,500	Tuition reimbursement benefit for employees
5085	Wellness Benefits	$5,100	$5,100	As a benefit to all employees, SWAN will reimburse up to $35 per month/$420 per year for wellness-related activities. This benefit will be considered taxable income, and paid via the payroll process. Wellness-related activities are those that result in a direct physical, nutritional, or other health-related benefit.
5100	Recruiting	$900	$900	Costs for personnel search, advertising of the position.
	Total Personnel Benefits	**$504,600**	**$504,600**	
5110	Print Materials	$8,000	$8,000	Books, periodicals, newspapers, pamphlets, continuations, standing orders, loose-leaf services, etc.
5130	E-Resources	$500	$500	Subscription to online publications.
	Total Library Materials	**$8,500**	**$8,500**	
5140	Rent	$105,904	$105,904	Rent/lease payments for use of property and buildings not owned.
5150	Utilities	$6,400	$6,400	Charges for electricity, heat and water, but not telephone charges.
5160	Property Insurance	$1,500	$1,500	Insurance premiums for build and ground and all contents.
5170	Repairs & Maintenance	$1,180	$1,300	Expenditures for lawn care, snow removal, maintenance supplies, other facility maintenance.
5180	Custodial Service & Supplies	$8,500	$8,100	Includes costs for janitors and caretakers who are not employees, cleaning supplies, etc.
5190	Other Building Maintenance	$100	$100	Includes trash removal, exterminating, window washing, fire and alarm service.
	Total Building & Grounds	**$123,584**	**$123,304**	
5250	In-State Travel	$2,200	$2,800	Expenditures for overnight lodging, fares for airfare, planes, trains, taxicabs, auto rental, meals, etc. incurred in Illinois.
5260	Out-Of-State Travel	$11,000	$11,000	Same items listed above incurred outside of Illinois
5270	Registrations And Meeting, Other Fees	$2,900	$2,900	Includes costs and fees for staff and board members enrolling in seminars, conferences, and educational courses. Includes board meeting expenses, official functions, and meals at meetings.
5280	Conferences and Continuing Education Meetings	$14,000	$16,300	Costs for honorariums, materials and supplies, travel for speakers, meeting expenses, etc.
	Total Travel & Registration	**$30,100**	**$33,000**	
5290	Public Relations	$0	$1,200	Charges for publicity, advertising, classified advertising, promotional materials, outside printing and design of promotional materials. Includes library awareness activities and monogramming of promotional type clothing.
5300	Liability Insurance	$8,900	$9,200	Insurance premiums for bonding, errors and omissions, personal and director's liability, umbrella packages, etc.
5310	Computers, Software And Supplies	$62,426	$117,520	Software and supplies below $5,000.
5320	General Office Supplies And Equipment	$4,000	$6,000	Paper, office supplies, such as pencils, paper clips, etc. and equipment costing less than $5,000.

		FY20 Budget	FY21 Draft	Chart of Accounts Definition & Description of Budget Line Use
5330	Postage	$900	$900	Stamps, postage machine refills, overnight express, UPS, parcel insurance, etc.
5370	Other Supplies	$0	$0	
5380	Telephone And Telecommunications	$19,400	$19,400	Tolls and taxes for local and long distance voice calls, data lines, data circuits, and FAX lines.
5390	Equipment Rental	$3,700	$3,700	Payments made for use of equipment, computers, copy machines, etc., which are neither owned nor part of a lease-purchase agreement.
5400	Equipment and Software Maintenance Agreements	$653,700	$693,800	Actual charges to service, fix or maintain equipment, computers, copy machines, and includes expenditures for contracts to service or perform preventative maintenance or repairs on equipment, copy machines, etc. for a fixed price. Line used by LLSAP for vendor maintenance for integrated library system, server operating system maintenance, and other server infrastructure expenses.
5410	Legal	$5,000	$5,001	Fees for attorneys' services, including retainers.
5420	Accounting	$21,555	$20,610	Fees for audits, outside services for bookkeping and payroll processing, etc.
5430	Consulting	$2,000	$5,000	Fees paid to professionals outside of LLSAP for services other than legal or accounting, such as computer consultants, independent library consultants, or appraisers.
5435	Payroll Service Fees	$3,900	$3,900	Breakout line for Contractual Staff budget: payroll service fees, costs associated with reporting requirements.
5440	Contractual Staff	$2,400	$0	Fees paid directly to persons engaged in contractual work or service arrangements with the LLSAP.
5450	Information Service Costs	$336,200	$349,900	Computer and software services and fees, online services such as OCLC, Dialog, automation services, database services, system use fees, library circulation system, retrospective conversion, etc. Ebook services, Novelist, MARCIVE, catalog enhancements.
5460	Contract Agreement W/ Systems, Member Libraries & Cooperatives	$0	$56,500	Contractual agreements with systems, member libraries and other cooperatives -- one-time expenses associated with the addition of new member libraries which are LLSAP grant funded are recorded here.
5480	Other Contractual Services	$45,300	$45,300	May include domain name registration, online survey tools for use purchased in a specified period of time, website encryption services, and other outside services. Contract for notice printing, collection services for unreturned materials are recorded in this line.
5485	Group Purchases	$721	$15,394	Breakout line for Contractual Services: see Revenue line #4075 Group Purchase Receipts for expense reimbursements.
5495	(Gain)/Loss on Asset Disposal			
5500	Professional Association Membership Dues	$400	$2,500	Costs for various individual or LLSAP memberships in professional organizations.
5510	Miscellaneous	$1,000	$3,700	Includes, but is not limited to, bank charges, printed checks, cash shortages and overages, lost books and equipment, allowable interlibrary loan charges (including photocopying charges), and film rentals
5515	Miscellaneous - E-Commerce Fees	$0	$0	
5590	Interest	$0	$0	
Subtotal Expenses		*$3,385,086*	*$3,575,728*	
5490	Depreciation	$31,647	$3,607	For proprietary funds and government-wide financial statements only. Depreciation charges are intended to allocate the cost of a fixed asset over the estimated useful life of the unit in a systematic and rational manner using the straight-line method.

		FY20 Budget	FY21 Draft	Chart of Accounts Definition & Description of Budget Line Use
5025	Vacation Expense	$10,000	$10,000	Per GASB, Vacation Expense is the account created to segregate the amount of the expense incurred by SWAN for the current years' addition or subtraction to the balance of earned but unused staff vacation time. The Balance Sheet reflects the fact that Compensated Absences has been adjusted for the year-end to show, as of June 30 of the given fiscal year, the current value of this earned but unused vacation. This is more a potential than actual liability as employees most likely will use most of their vacations while being employed.
Total Expenses		**$3,385,086**	**$3,575,728**	**Total operating expenses, not including Depreciation or Vacation Expense.**
Deduction from Reserves		$83,560	$55,619	FY21 Expenses from reserves include staff laptop refresh, and credit card chip readers for the membership
Total Revenue (from above)		**$3,385,086**	**$3,575,728**	
Excess of revenues over (under)		$0	$0	

4050 Other Grants

Grants awarded to LLSAP that do not originate from a State or federal government source are classified as other grants. RAILS LLSAP Catalog Grant for one-time costs of adding new member libraries, and RAILS Continuing Education grant are recorded in this line. See #5460 Contract Agreement W/ Systems, Member Libraries & Cooperatives for offset expenses.

	FY20	FY21	Notes
LLSAP Grant for New 19	$0.00		Use this budget line for any RAILS grants to add libraries to consortium. If the grant is suspended or discontinued, use #4070 Reimbursements for the incoming library paying SWAN for one-time migration costs
CE Grant for Annual Event	$5,000.00	$5,000.00	Verify the grant total
Glenside Catalog Grant		$22,500.00	Based on SD quote
Roselle Catalog Grant		$17,000.00	Based on SD quote
Warrenville Catalog Grant		$17,000.00	Based on SD quote ??
Total	**$5,000.00**	**$61,500.00**	

4060 Fees For Services And Materials - Membership Fees

Any fees for services and materials LLSAP charges its member libraries are generally recorded as revenue in the proprietary fund. Full membership fees are recorded in this line.

	FY20	FY21	Notes
SWAN libraries 97	$2,740,626.00	$2,783,133	This number comes from the Fee Chart total under column "Fee Total"
Glenside PLD		$22,277	fee est prorated 6 mos
Roselle PLD		$15,144	fee est prorated 6 mos
Warrenville PLD		$15,144	fee est prorated 6 mos
Total	**$2,740,626.00**	**$2,835,697.83**	

4061 Internet & Enhanced Access Fees

This revenue line is a breakout of the Fees for Services & Materials as defined in the
Chart of Accounts

	FY19	FY20	FY21	Notes
Bremen High School District #228	$606.50	$0.00		
Brookwood School District 167	$606.50	$0.00		
Cicero Elementary District #99	$606.50	$0.00		
Downers Grove Elementary School District #58	$606.50	$0.00		
Downers Grove North High School District #99	$606.50	$0.00		
Downers Grove South High School District #99	$606.50	$0.00		
Fox College	$606.50	$0.00		
Hometown Public Library		$0.00		Not offered to public libraries in FY21
Homewood-Flossmoor High School District #233	$606.50	$0.00		
Kirby School District 140	$606.50	$0.00		
Lisle Public Library		$0.00		Not offered to public libraries in FY21
Morton West High School District #201	$606.50	$0.00		
Phoenix Public Library		$0.00		Not offered to public libraries in FY21
Reavis High School District #220	$606.50	$0.00		
Riverside-Brookfield High School District #208	$606.50	$0.00		
		$0.00		
		$0.00		
Total	**$7,278.00**	**$0.00**	**$0.00**	
ROUNDED	**$7,300.00**	**$0.00**	**$0.00**	

4070 Reimbursements

Library reimbursement for one-time migration costs and/or reimbursement for event meals included in this budget line. Consist of amounts charged to a third party equal to a cost incurred from an external source on behalf of that third part. For example, if the LLSAP purchases an item or service for a member library and then bills the member library for the cost of the item or service.

	FY20	FY21	Notes
Fees paid for SWAN annual event through Eventbrite for food	$7,600.00	$7,600.00	SWANstravaganza sponsor and food service revenue from attendees offset by #5280 expense.
New 19 Printing Reimbursement			Printing material reimbursement $8,000 total from LINC and MAGIC, offset by #5110 expense.
Barlett PLD reimbursement for one-time migration expenses			Use only if RAILS Catalog Grant is no longer available
Glenside PLD reimbursement for one-time migration expenses			Use only if RAILS Catalog Grant is no longer available
Roselle PLD reimbursement for one-time migration expenses			Use only if RAILS Catalog Grant is no longer available
Green Hills reimbursement for one-time migration expenses	$0.00		
Total	**$7,600.00**	**$7,600.00**	
ROUNDED	**$7,600.00**	**$7,600.00**	

4075 Group Purchase Receipts   FY21   Notes

	FY21	Notes
Remote Console for EnvisionWare Print and Self-Check Products Reimbursement	$594.15	Libraries invoiced for this maint. See Group Purchase expense line.
ProPay Card Swipes reimbursement	$800.00	Libraries continue to purchase $80 magnetic swipes, expecting 10 sold in FY21
E-Content Group Purchase		Need amount
EMV chip reader for BLUEcloud Commerce	$14,000.00	SWAN buys 1 EMV per swipe, but all others will be a pass-through purchase
	$15,394.15	

4090 Other Revenue - RAILS

Any revenue that cannot be classified in any of the above accounts should be included as other revenue in the fund to which it relates. Examples of other revenue include, but are not limited to, donations from private sources, fines and donated services by one fund of the LLSAP on behalf of another fund of the LLSAP. The RAILS general fund paying for the LLSAP resource sharing services is recorded in this budget line.

	FY20	FY21	Notes
RAILS LLSAP support	$524,679	$562,018	
Travel			
Supplies, postage			
Telecommunications			
Misc			
Executive			
Finance			
Human Resources			
Information Technology			
Director of Technology			
Facility & additional expenses			
Total Support	**$524,679**	**$562,018**	

4091 Lost Materials

Reimbursed losses from reciprocal borrowing and inter library loan. Chicago Public Library reimbursements would be recorded within this budget line.

	FY20	FY21	Notes
			CPL activity in FY19 was a special case. Moving forward, #4071 Reimbursements for Lost Materials would reflect CPL payments
Reimbursement for SWAN losses	$ -		
Total Support	$ -	$ -	

Total Personnel Costs

	Personnel Expenses	FY19 Budget	FY19 Actual	FY20	FY21
5000	Library Professionals	$323,900		$323,900	$323,900
5010	Other Professionals	$964,700		$964,700	$964,700
5020	Support Services	$258,200		$258,200	$258,200
	Subtotal Salary	**$1,546,800**	**$1,394,442**	**$1,546,800**	**$1,546,800**
5030	Social Security Taxes	$118,400	$100,284	$118,400	$118,400
5040	State Unemployment Ins.			$0	$0
5050	Worker's Comp	$2,200	$3,306	$2,200	$2,200
5060	Retirement	$141,600	$132,748	$140,900	$140,900
5070	Health Benefits	$232,300	$224,445	$234,600	$234,600
5080	Other Fringe Benefits	$2,500	$2,117	$2,500	$2,500
5085	Wellness Benefits	$5,100		$5,100	$5,100
	Subtotal Benefits	**$502,100**	**$462,900**	**$503,700**	**$503,700**
	Total Personnel Costs	**$2,048,900**	**$1,857,342**	**$2,050,500**	**$2,050,500**
	Below budget		$191,558		

5000 Library Professionals

Salaries or wages paid to employees whose position descriptions ordinarily require an MLS, MIS, or above.

	FY20	FY21	Notes
Library Professionals Merit Budget	$323,900.00	$323,900.00	No increase FY21 Merit possible within FY21
New positions			
TOTAL			
Rounded	**$323,900.00**	**$323,900.00**	

5010 Other Professionals

Salaries or wages paid to employees whose position descriptions ordinarily require a bachelor's degree or above,

	FY20	FY21	Notes
Other Professionals	$964,700.00	$964,700.00	No increase FY21
New positions			
Merit Budget			Merit possible within FY21
TOTAL			
ROUNDED	**$964,700.00**	**$964,700.00**	

5020 Support Services

Salaries or wages paid to employees whose positions are not classified as library professionals or other profess

Support Services	FY20	FY21	Notes
Support Services	$ 258,200.00	$ 258,200.00	
New positions			
Merit Budget			Merit possible within FY21
TOTAL			
ROUNDED	**$ 258,200.00**	**$ 258,200.00**	

5030 Social Security

Payroll taxes and fringe benefits-- employer's share only. Social Security taxes (FICA).

	FY19	FY20	FY21	Notes
Social Security	$118,330.20	$118,330.20		
TOTAL	$118,330.20	$118,330.20	$118,330.20	
ROUNDED	$118,400.00	$118,400.00	$118,400.00	

5060 Retirement Benefits

Payroll taxes and frindge benefits - employer's share only. Retirement benefits - IMRF contributions, pension, etc.

	FY20	FY21	Notes
Annual Fee	$1,000.00	$1,000.00	
Retirement ICMA-RC Employer 9.75%	$139,882.98	$139,882.98	
Network Admin position (estimate)			
New Bib Services position (estimate)			
NEW Personnel (estimate)			
TOTAL	**$140,882.98**	**$140,882.98**	
ROUNDED	**$140,900.00**	**$140,900.00**	

5070 Health, Dental, Life And Disability Insurance

Payroll taxes and fringe benefits-- employer's share only. Health, dental and life insurance

	FY20	FY21	Notes
Health Benefits	$ 232,246.80	$ 234,569.27	
NEW Personnel (estimate)			
Anticipated increase	$ 2,322.47		PPO increase 1% for 2018 open enrollment
TOTAL	**$ 234,569.27**	**$ 234,569.27**	
ROUNDED	**$ 234,600.00**	**$ 234,600.00**	

5110 Print Materials

Books, periodicals, newspapers, pamphlets, continuations, standing orders, loose-leaf services, etc.

	FY20	**FY21**	**Notes**
HR signage (poster, etc.)			
SWANx Material			
Calendars for libraries			
PR Material outside printing	$8,000.00	$8,000.00	
Signature Stamp (Treasurer)			
Building signage			
	$8,000.00	**$8,000.00**	

5140 Buildings & Grounds

Rent/lease payments for use of property and buildings not owned.

		FY20		FY21	Notes
Rent	$	70,156	$	70,156	The rent expense will be recorded in GL #5140 as $5,846.31 for each month of the 8 year lease term, so $52,616.79 for FY17, $70,155.72 each year for FY18 – FY24, and $17,539.38 for FY25, per GASB. Adding an estimate of the
Lease Insurance	$	336	$	336	Lease insurance escrow at $32/mo in FY19, revised Jan 2019 to $28/mo
Operating Expense Charge	$	27,432	$	27,432	Operating expenses at lease facility vary each year based on shared cost for snow removal, upkeep, etc. $1898/mo in FY19, was increased to $2,286/mo in Jan 2019
Real Estate Tax	$	7,980	$	7,980	Facility share of the local Real Estate tax expenses at $644/mo for FY19 was increased to $665/mo in January 2019. Also, plan for one-time invoices in the budget.
Total	**$**	**105,904**	**$**	**105,904**	
ROUNDED	**$**	**106,000**	**$**	**106,000**	

5150 Utilities

Charges for electricity, heat and water, but not telephone charges.

	FY20	FY21	Notes
Electric	$ 5,176	$ 5,176	
Gas	$ 1,178	$ 1,178	
	$ 6,354.39	$ 6,354.39	
ROUNDED	$ 6,400.00	$ 6,400.00	

5160 Property Insurance

Insurance premiums for build and ground and all contents.

	FY20	FY21	Notes
Property insurance			
Flood (for RAILS Datacenter)	$ 1,500	$ 1,500	
	$ 1,500.00	$ 1,500.00	

5170 Repairs and Maintenance

Expenditures for lawn care, snow removal, maintenance supplies, other facility maintenance.

	FY20	FY21	Notes
Repairs (fob, etc.)	$ 250.00	$ 250.00	
Security system	$ 710.00	$ 710.00	Imperial
Building supplies	$ 220.00	$ 340.00	
Total	**$1,180.00**	**$1,300.00**	

5180 Custodial, Janitorial Service and Supplies

Includes costs for janitors and caretakers who are not employees, cleaning supplies, etc.

	FY19 Actual	FY20	FY21	Notes
Supplies		$222	$350	
Cleaning contract		$7,200	$6,720	New service is $560/mo.
Annual floor waxing, carpet cleaning		$1,000	$1,000	
Total	**$9,701**	**$8,422**	**$8,070**	
Rounded		**$8,500**	**$8,100**	

5190 Other Building Maintenance

Includes trash removal, exterminating, window washing, fire and alarm service.

	FY20	FY21	Notes
Annual building alarm service	$0	$0	See #5380 Telecommunications
Security camera service subscription (Dropcam)	$100	$100	Verify with Steven
Total	**$100**	**$100**	

5250, 5260, 5270, 5280 Travel, Registrations, Conferences, CE

Old COA	New COA for FY21 under the top category: 5200 Professional Development (sub-categories below)	FY19	FY20	FY21	Notes
5250 In-State Travel	5250 In-State Travel	$2,200	$2,200	$2,800	
5260 Out-of-State Travel	5260 Out-of-State Travel	$11,000	$11,000	$11,000	
5270 Registrations & Meetings, Other Fees	5230 Membership Meetings	$2,900	$2,900	$2,900	Refreshments/supplies for member meetings (donuts, coffee, activity supplies, etc.)
5270 Registrations & Meetings, Other Fees		$375	$375		Membership meeting hosting expense reimbursement
5270 Registrations & Meetings, Other Fees	5240 Staff Meetings			$600	Staff lunch (celebrations, annual holiday)
5270 Registrations & Meetings, Other Fees	5270 Educational Material			$800	Purchasing material on: US design, Agile books
5280 Conferences & CE	5250 Staff Professional Development	$14,000	$14,000	$8,800	Conference/Training Registration (ILA conference, COSUGI)
5280 Conferences & CE		$5,460	$5,460		
5281 Conferences & CE	5280 Online Learning			$7,500	Online learning subscriptions with companies Coursera, OS Training, TalentLMS. Used for SWAN staff and membership learning management system (LMS).
5290 PR Materials	5290 Marketing & Promotional Material				Membership welcome kits [See Old COA #5290 PR Materials for FY21 amount]
5270 Registrations & Meetings, Other Fees	5299 Annual Conference			$2,500	Speaker fees, honorarium, travel expense for speakers
5500 Professional Association Membership Dues	5260 Professional Association Dues				ILA, ALA membership fees [See Old COA #5500 Professional Association for FY21 amount]
Totals		**$30,475**	**$30,475**	**$36,900**	

5300 Liability

Insurance premiums for bonding, errors and omissions, personal and director's liability, umbrella packages, etc.

	FY20	FY21	Notes
Travelers: D&O, Crime, Cyber	$5,489.00	$5,500.00	Based on actual invoices
Hartford: Business Owners	$3,363.00	$3,685.00	Based on actual invoices
			Do not put Flood Insurance here, that is in #5160 Property Insurance
Total	**$8,852.00**	**$9,185.00**	
Rounded	**$8,900**	**$9,200**	

5310 Computers, Software And Supplies

Software and supplies below $5,000.

Description	FY19	FY20	FY21	Notes
Envisionware One-Stop Self-Checkout Software	$392.70	$404	$404.48	SWAN staff software license for One-Stop
GoDaddy domain subscription	$100.00	$103	$89.37	Website names for swanlibraries.net, 3-year subscription, pro-rated 1 year FY21
Peripherals for SWAN staff laptops	$1,000.00	$1,030	$1,030.00	Ongoing peripherals for staff
Remote Console for EnvisionWare Print and Self-Check Products [Moved to #5485 Group Purchases & Reimbursed in Revenue line #4075]		$0	$0.00	Group buy for libraries that lost Millennium Express Lane in 2015 as a result of the ILS migration.
SonicWALL Security licensing and subscription for SWAN NSA3500	$0.00	$0	$0.00	SWAN firewall in local RAILS data center
StatusCake subscription (site monitoring)	$300.00	$309	$216.00	3rd party tool for monitoring consortia services such as Enterprise, Web Services, etc. that notifies SWAN staff if they fail.
Accounting Software (Quickbooks cloud)	$0.00			DO NOT USE; record in #5420 Accounting
Adobe Acrobat	$756.00	$779	$857.00	SWAN staff software
Adobe Creative Suite	$1,764.00	$1,817	$3,023.62	SWAN staff software
Asana	$3,305.30	$3,404	$3,626.70	SWAN staff software
Axure RP 8 Perpetual Pro License	$198.00	$204	$203.94	UX wireframe software
Articulate Storyline	$499.00	$514	$0.00	FY21 discontinued: SWAN staff video tutorial software
Noun Project	$40.00	$41	$41.20	SWAN staff "Icons for everything" 2 users
Storyblocks	$200.00	$206	$206.00	SWANstaff stock media subscription for video tutorials and promo material
Citrix GoToAssist	$750.00	$773	$1,320.00	Remote control software for membership support
Citrix GoToMeeting (Plus for 100 attendees)	$700.00	$721	$696.00	Live streaming of SWAN presentations for membership
LastPass	$924.00	$952	$1,407.60	SWAN staff software
Microsoft Active Directory	$541.80	$558	$558.05	SWAN staff network
Microsoft Azure	$33,836.00	$34,851	$36,399.80	FY19 SWAN ILS Servers 100% in Cloud environment. Includes 3 Symphony servers, virtualized firewall, backup system
Microsoft Office O365	$2,620.80	$2,699	$2,699.42	The academic licensing will result in lower price for FY19
Microsoft Server 2016	$619.50	$638	$638.09	SWAN staff network

5310 Computers, Software And Supplies

Microsoft Visio Pro O365	$168.00	$173	$203.74	SWAN staff software. FY19 academic licensing lowered cost.
Ecobee	$200.00	$206	$0.00	Facility smart thermostat software subscription
Panda Virus Protection & Patch Management	$2,171.40	$2,237	$3,000.00	SWAN staff laptop antivirus, replacement increase in FY21
Phone Service (Microsoft Skype for Business)	$0.00	$0	$0.00	Incorrectly assigned to #5310, refer to Telecommunications #5380.
TMQ Maintenance	$195.00	$201	$0.00	FY21 discontinued: the MARC of Quality (TMQ) software used by Bibliographic Services
MSI Package Installer		$480.00	$480.00	Advanced Installer licensing for Workflows package; $40/mo additional analytics
Volume Email Service		$4,800.00	$4,800.00	Adding this in preparation for Azure.
Staff Laptops	$4,200.00	$4,326	$41,618.50	SWAN staff laptops, includes docking equipment - calculated by avg of discounted retail and previous volume discounted price
Hardware: 77 ProPay swipes & replacment EMV (chip & PIN) devices	$7,000.00	$0.00	$14,000.00	SWAN will provide 1 free EMV device to replace a single swipe. These would come out of SWAN reserves in FY21.
TOTAL	**$62,481.50**	**$62,425.94**	**$117,519.51**	
ROUNDED	**$62,500.00**	**$62,500.00**	**$117,600.00**	
			$55,100.00	FY21 increase from FY10
			$55,618.50	Amt from reserves for one-time purchase of laptops and EMV devices

5320 General Office Supplies And Equipment

Paper, office supplies, such as pencils, paper clips, etc. and equipment costing less than $5,000.

	FY20	FY21	FY19 Notes
Office Supplies	$4,000.00	$4,000.00	FY19 based on #5320 expeditures over 6 mos of FY17 (Jan - June). FY20 based on FY18 actual expenses, 1 year in Quail Ridge facility
Laptop Cart Furniture		$2,000.00	Repurpose the staff laptops into a cart for library training, include laptop "travel gear"
Total		$6,000.00	
Rounded	**$0.00**	**$6,000.00**	

5330 Postage

Stamps, postage machine refills, overnight express, UPS, parcel insurance, etc.

	FY20	FY21	Notes
12 Monthly bill payments			
Quarterly billing			
RB/ILL quarterly billing			
Printed notices (see UMS contract #)			
Shipping printed PR materials	$2,501.00	$2,500.00	FY19 based on FY17 actual expenses. SWAN office infrequently uses UPS, FedEx, or USPS to ship PR material.
Postage 1st class rate			
TOTAL	**$2,501.00**	**$2,500.00**	
Rounded	**$2,600.00**	**$2,500.00**	

5380 Telephone & Telecommunications

Tolls and taxes for local and long distance voice calls, data lines, data circuits, and FAX lines.

	FY19	FY20	FY21	Notes
Alarm line				See Fob System below
Conference call service	$78.00	$78.00	$0.00	FY21, no longer needed
Phone service (Skype 25 users)	$3,780.00	$3,780.00	$3,780.00	FY19 5% increase assumed
Comcast Business (150 mb)	$15,000.00	$15,000.00	$15,060.00	
Fob System Maint (Imperial)	$708.00			DO NOT USE; Record in #5170
Hunt group (Grasshopper)	$513.36	$513.36	$531.00	SWAN support phone system
TOTAL	**$20,079.36**	**$19,371.36**	**$19,371.00**	
Rounded	**$20,100.00**	**$19,400.00**	**$19,400.00**	

5390 Equipment Rental

Payments made for use of equipment, computers, copy machines, etc., which are neither owned nor part of a lease-purchase agreement.

	FY20	FY21	FY19 Notes
Postage Machine			
Copier (lease)	$2,628.00	$2,628.00	Staff printer
Copier maintenance	$1,001.00	$1,000.00	This is the proper account, not #5400
Copier cost per page			
TOTAL	**$3,629.00**	**$3,628.00**	
Rounded	**$3,700.00**	**$3,700.00**	

5400 Equipment Rental, Repair And Maintenance Agreements

Actual charges to service, fix or maintain equipment, computers, copy machines, and includes expenditures for contracts to service or perform preventative maintenance or repairs on equipment, copy machines, etc. for a fixed price. Line used by LLSAP for vendor maintenance for integrated library system, server operating system maintenance, and other server infrastructure expenses.

	FY20	FY21	Notes
SirsiDynix Maintenance	$486,780	$477,530	Refer to Agreements & Contracts > SirsiDynix > Maintenance for details
BLUEcloud Visibility		$8,000	FY21 assumes Dawne can negotiate the price of Visibility as part of the extension.
Glenside PLD MX		$2,841	FY21 6 mos (Jan 2021-Jun 2021)
Roselle PLD MX		$2,239	FY21 6 mos (Jan 2021-Jun 2021)
Warrenville PLD MX		$2,864	FY21 6 mos (Jan 2021-Jun 2021)
SirsiDynix MX Escalation		$14,804	FY21 assumes 3%, but negotiation not complete
SirsiDynix Annual Maintenance Subtotal	**$486,780**	**$508,279**	
EBSCO Discovery Service Web Services Bundle	$100,167	$110,652.00	FY21 & FY22 locked in 1% escalation under 3 year agreement
EDS Green Hills		$500	
EDS Glenside		$500	FY21 6 mos (Jan 2021-Jun 2021)
EDS Roselle		$500	FY21 6 mos (Jan 2021-Jun 2021)
EDS Warrenville		$500	FY21 6 mos (Jan 2021-Jun 2021)
EBSCO Discovery Service Subtotal	**$100,167**	**$112,652**	
Proxy Service for Subscription database integration into Enterprise EDS: OpenAthens through EBSCO	$53,432	$52,425.00	FY19: Year 3 of EBSCO + New 19 Subscription increases $17,750. FY20 includes 5% increase. FY21 & FY22 are 1% increases per 3-year agreement
OA Green Hills		$1,000	Full price FY21
OA Glenside		$500	FY21 6 mos (Jan 2021-Jun 2021)
OA Roselle		$500	FY21 6 mos (Jan 2021-Jun 2021)
OA Warrenville		$500	FY21 6 mos (Jan 2021-Jun 2021)
EBSCO OpenAthens Subtotal	**$53,432**	**$54,925**	
Maintenance and support for all SWAN Global Maintenance Enabled SonicWall Hardware (100 nodes)	**$11,576**	**$12,155**	FY19 anticipated 5% increase. FY20 also 5% increase

ILS Server Expenses

5400 Equipment Rental, Repair And Maintenance Agreements

Actual charges to service, fix or maintain equipment, computers, copy machines, and includes expenditures for contracts to service or perform preventative maintenance or repairs on equipment, copy machines, etc. for a fixed price. Line used by LLSAP for vendor maintenance for integrated library system, server operating system maintenance, and other server infrastructure expenses.

	FY20	FY21	Notes
RedHat Maintenance for SD Production Server	$1,014	$1,137	FY19 RedHat maintenance will be on OS version 7, which is lower cost. Older versions require higher maintenance payments.
RedHatMaintenance for SD Test Server	$272	$300	FY21 slight increase
RedHatMaintenance for SD Test Server 2	$0	$300	Added 2nd Test Server mid-FY20
RedHat Maintenance for III Production Server	$0	$0	No longer needed
Vmware 8-Core License Maintenance	$0	$0	Vmware no longer needed with SWAN ILS servers in the Cloud based Azure
Vmware Maintenance for Vcenter utility/appliance	$0	$0	Vmware no longer needed with SWAN ILS servers in the Cloud based Azure
8-Core Maintenance for Veeam Backup utility	$0	$0	Veeam backup no longer needed as Azure will be used for server backups
Warranty for (2) Equilogic SANs	$0	$0	Hardware warranty no longer needed with SWAN ILS servers in the Cloud based Azure
Warranty for (2) R910 Servers	$0	$0	Hardware warranty no longer needed with SWAN ILS servers in the Cloud based Azure
ILS Server Expenses Subtotal	**$1,350**	**$1,823**	

5400 Equipment Rental, Repair And Maintenance Agreements

Actual charges to service, fix or maintain equipment, computers, copy machines, and includes expenditures for contracts to service or perform preventative maintenance or repairs on equipment, copy machines, etc. for a fixed price. Line used by LLSAP for vendor maintenance for integrated library system, server operating system maintenance, and other server infrastructure expenses.

	FY20	FY21	Notes
SWAN Facility Equipment			
VPN equipment for research & testing			One-time costs
RFID equipment for inventory research & testing		$450	One-time costs, may purchase in FY20 (estimate)
Self-check equipment (touchscreen, etc.)		$1,000	One-time costs, take out of reserves
Copiers (see #5390 Equipment Rental)			Use #5390 Equipment Rental
Phone annual maintenance for handsets (Lync)	$348	$0	FY21, discontinued
Cisco SMARTNET Maintenance Agreement (QR Equip)		$2,500	Double-check cost of switch replacement (estimate)
SWAN Facility Equipment Subtotal	**$348**	**$3,950**	
Total 5400 Equipment	**$653,655**	**$693,784**	
Rounded	**$653,700**	**$693,800**	

5420 Accounting

Fees for audits, outside services for bookkeping and payroll processing, etc.

	FY20	FY21	Notes
Auditor [see Lauterbach quote]	$5,500.00	$5,500.00	Mulcahey auditor is increasing costs dramatically. SWAN issued RFI and picked Lauterbach for FY18-FY23.
Other Postemployment Benefits (OPEB) report per GASB 45 Actuarial Valuation Report [Note: GASB 75 is going to replace GASB 45 in FY18]	$2,000.00	$2,000.00	John Ritchie, ASA, MAAA, Menard Consulting, Inc. is providing the Actuarial Liability
Accounting Service with Vendor	$13,110.00	$13,110.00	10 Months of service plus one-time setup fees. For FY21, the cost would be lower due to SWAN having more responsibilities
Accounting Software Subscription	$945.00	$0.00	Do not use #5310, record here per Sharon CPA
TOTAL	**$21,555.00**	**$20,610.00**	

5430 Consulting

Fees paid to professionals outside of LLSAP for services other than legal or accounting, such as computer consultants, independent library consultants, or appraisers.

Notes

	FY20	FY21	
SirsiDynix Consulting Versatile			BLUEcloud Mobile setup, configuration, training
Actuarial Consultant [DO NOT USE]	$0.00	$0.00	Actuarial Consultant (annual), should be under 5420 Accounting
Change Management Workshop Management Association (position analysis & benchmarking)	$2,000.00	$0.00	Management Association (position analysis & benchmarking)
Applications Development Consulting		$5,000.00	New for FY21, needs further discussion
Web Development Consulting	$0.00	$0.00	Web Development Consulting. SirsiDynix consulting hours at $175/hr or additional development for SWAN Support site
Strategic Planning Consultant	$0.00	$0.00	Strategic Planning Consultant
Total	**$2,000.00**	**$5,000.00**	

5435 Payroll Services

Breakout line for Contractual Staff budget: payroll service fees, costs associated with reporting requirements.

	FY19	FY20	FY21	Notes
Paylocity (Nov 2017, 21 staff invoice $145.03 per pay period)	$3,770.78	$3,883.90	$3,883.90	FY19 is based on FY17 actual costs. Increases are due to ACA reporting requirements.
TOTAL	**$3,770.78**	**$3,883.90**	**$3,883.90**	
ROUNDED	**$3,800.00**	**$3,900.00**	**$3,900.00**	

5440 Contractual Staff

Fees paid directly to persons engaged in contractual work or service arrangements with the LLSAP.

	FY19	FY20	FY21	Notes
Answering Service: Unique Integrated Communication	$2,400	$0	$0	SWAN is ending the answering service with Unique. Now using Skype with alerts.
TOTAL	**$2,400**	**$0**	**$0**	

5450 Information Service Costs

Computer and software services and fees, online services such as OCLC, Dialog, automation services, database services, system use fees, library circulation system, retrospe

	FY19 Actual	FY20	FY21	FY19 Notes
		$231,420	$254,927	FY21 total based on 97 libraries + 3 new libraries plus 3% increase per State Library
OCLC 97 libraries				
OCLC annual increase (estimate)		$11,571.00		FY20 factors 5% increase.
OCLC Subscription Total		**$242,991**	**$254,927**	FY20 is the total for 97 libraries based on the FY19 invoice, factoring in a 5% increase by OCLC.
SurveyMonkey (for ongoing usability Input)		$600	$600	
MailChimp for Newsletter		$600	$600	
SSL Certificates for SWAN		$475	$656	Biennial subscription, FY21 is pro-rated 1 year
ALA RDA Toolkit for Cataloging Libraries		$3,800	$3,800	The FY19 number is incorrect. The actual cost for 25 users is $2,088.46. FY20 is $3,800
WebDewey (OCLC negotiated directly with SWAN)		$3,600	$3,600	New expense, due to Dawne
MARCIVE (ongoing authority updates)		$10,900	$10,090	FY20: added the MARCIVE CNS "Comprehensive Notification Service"
The MARC of Quality (TMQ)				TMQ disbanding in FY20
Formsite (webform software subscription)		$1,000	$1,000	FY19 based on Oct 2017 renewal
Proquest Syndetic Solutions (book jackets, enhanced content)		$17,590	$17,591	FY21 runs Oct 1, 2019 through June 30, 2021 for the price $17,591 which includes a 3% excalation
EBSCO Novelist Select (reviews content)		$55,444	$55,444	Additional licensing for 19 libraries, plus FY20 EBSCO increase is 5%
Novelist Bartlett				
Novelist Glenside			$500	Jan-Jun 2021 prorated

5450 Information Service Costs

Computer and software services and fees, online services such as OCLC, Dialog, automation services, database services, system use fees, library circulation system, retrospe

	FY19 Actual	FY20	FY21	FY19 Notes
Novelist Roselle			$500	Jan-Jun 2021 prorated
Novelist Warrenville			$500	Jan-Jun 2021 prorated
TOTAL	**$276,433**	**$337,001**	**$349,808**	
Rounded		**$337,100**	**$349,900**	

5460 Contract Agreement W/ Systems, Member Libraries & Cooperatives

Contractual agreements with systems, member libraries and other cooperatives -- one-time expenses associated with the addition of new member libraries which are LLSAP grant funded are recorded here.

	FY19	FY20	FY21	Notes
Green Hills migration (estimate)	$ 42,000.00			
Glenside Catalog Grant			$ 22,500.00	Grant Expenses offset by Revenue $4050 (Quotation #100191)
Roselle Catalog Grant			$ 17,000.00	
Warrenville Catalog Grant			$ 17,000.00	
TOTAL	**$ 42,000.00**	**$ -**	**$ 56,500.00**	
Rounded	**$ 42,000.00**	**$ -**	**$ 56,500.00**	

5480 Other Contractual Services

time, website encryption services, and other outside services. Contract for notice printing, collection services for unreturned materials are recorded in this line.

	FY19	FY20	FY21	Notes
Engage HR (HR Source)		$ 1,800.00	$ -	Contacting with HR Source for Engage HR services
Unique Management Services Collection	$ 350.00	$ 350.00	$ 350.00	
Unique Management Printed Notices	$ 16,935.91	$ 34,400.00	$ 34,400.00	Symphony AutoRenewals is bringing down the counts, so for FY19 $1,360.90 per month was used x 12 mos. FY20 increase due to New 19
UMS Printed Notices one-time setup	$ 4,233.98	$ -	$ -	New 19 costs based on 30% of actual SWAN invoices Aug - Dec 2017
UMS NCOA patron database update		$ 10,000.00	$ 10,000.00	Include NCOA here if not part of a new library grant.
UMS Printed Notice Annual Fee	$ 500.00	$ 500.00	$ 500.00	
TOTAL	**$ 22,019.89**	**$ 45,250.00**	**$ 45,250.00**	
Rounded	**$ 22,100.00**	**$ 45,300.00**	**$ 45,300.00**	

5485 Group Purchases

Breakout line for Contractual Services: see Revenue line #4075 Group Purchase Receipts for expense reimbursements.

	FY20	FY21	Notes
SonicWALL firewall to replace End of Life units See Revenue line #4075 (19 units)			
Remote Console for EnvisionWare Print and Self-Check Products [Was #5310 in FY16]	$ 721.00	$ 594.15	Libraries invoiced for this maint. See revenue line #4075 Group Purchase Receipts for reimbursements
ProPay Card Swipes		$ 800.00	See #4075 Group Purchase Reimbursement Revenue, by purchasing libraries
E-Content Group Purchase			If SWAN elects to have a group purchase, add expense here
EMV chip reader for BLUEcloud Commerce		$ 14,000.00	SWAN buys 1 EMV per deployed library, take out of reserves (when it happens)
TOTAL	**$ 721.00**	**$ 15,394.15**	

5490 Depreciation

For proprietary funds and government-wide financial statements only. Depreciation charges are intended to allocate the cost of a fixed asset over the estimated useful life of the unit in a systematic and rational manner using the straight-line method.

	Date of Purchase/First Service	Years to Depreciate	Cost	FY19	FY20
STANDBY NATURAL GAS GENERATOR	9/08	25	$36,500.50	$1,460.02	$1,460.02
HP PROLIANT DL380 G6 SERVER	6/10	5	$5,504.02		
SERVERS PE R910	2/13	5	$37,000.00		
VMWARE TIER B BACK UP-SERVERS & ETHERNET HARDWARE SERVERS	2/13	5	$14,628.00		
Dell EqualLogic PS4100XV Virtualized iSCSI , Drives-Server	2/13	5	$33,200.00		
PROCESSORS AND VM SUPPORT (Enterprise Level License and and Enterprise Foundation)	2/13	5	$18,324.00		
Innovative Server Migration (Sun/Solaris to Intel/Linux)	2/13	5	$56,500.00		
SirsiDynix Migration - Telephone Messaging Software and Project Management and Consulting Fees	5/5/2015	5	$9,430.00	$1,886.04	$1,571.50
SirsiDynix Migration - Innovative Exit Services	5/5/2015	5	$14,910.00	$2,982.00	$2,485.00
SirsiDynix Migration - NCOA Clean-Up for Migration	5/21/2015	5	$11,057.34	$2,211.47	$1,842.84
SirsiDynix Migration - Installation Service Fees (First Data Test Load) and Data Migration Service Fees	6/10/2015	5	$65,395.00	$13,079.00	$11,988.92
SirsiDynix Migration - Platinum Services Fees	6/10/2015	5	$15,000.00	$3,000.00	$2,750.00
SirsiDynix Migration Service	8/6/2015	5	$26,605.00	$5,321.00	$5,321.00
SirsiDynix Symphony Outreach	10/20/2015	5	$16,830.00	$3,366.00	$3,366.00
Door Fob Security System (Imperial)	12/15/2016	8	$6,895.00	$861.88	$861.88
SirsiDynix Server Migration (RedHat 5 to RedHat 7)	7/31/2018	5	$8,480.00	$1,696.00	$1,696.00

Total Projected Depreciation (Assuming no disposals and no additions to fixed assets)	**$34,167.40**	**$31,647.16**

5510 Miscellaneous

Includes, but is not limited to, bank charges, printed checks, cash shortages and overages, lost books and equipment, allowable interlibrary loan charges (including photocopying charges), and film rentals

	FY20	FY21	Notes
Bank lockbox fee	$0.00	$2,700.00	FY20 RAILS covers lockbox fees of approximately $225 per month (Based on RAILS FY16 budget as part of SWAN-RAILS FY16-FY18 agreement)
Bank fees, charges	$1,000.00	$1,000.00	
Various GL refunds, late fees			
Misc Expenses			
E-Commerce Testing			
Library refunds for correction of lost items			
Chicago Public Library: outstanding invoices			
TOTAL	**$1,000.00**	**$3,700.00**	

Chart 1: Membership Fee Chart for FY21 SWAN Budget
Finance Committee Draft

SWAN Library	Base + Funding Fees (No State LLSAP Grant)	State LLSAP Grant Discount	Fee Total FY21	FY20 Fees	Change FY21 vs FY20
Acorn Public Library District	$ 28,163	($6,109)	$ 22,054	$ 21,880	$174
Alsip-Merrionette Park Public Library District	$ 40,687	($6,109)	$ 34,578	$ 34,962	($384)
Batavia Public Library District	$ 52,570	($6,109)	$ 46,461	$ 45,877	$584
Bedford Park Public Library District	$ 31,213	($6,109)	$ 25,104	$ 24,800	$304
Beecher Community Library District	$ 20,792	($6,109)	$ 14,683	$ 14,626	$57
Bellwood Public Library	$ 35,685	($6,109)	$ 29,576	$ 28,693	$883
Bensenville Community Public Library District	$ 33,342	($6,109)	$ 27,234	$ 26,951	$283
Bensenville Elementary School District #2	$ 17,500		$ 17,500	$ 17,500	$0
Berkeley Public Library	$ 21,496	($6,109)	$ 15,387	$ 15,404	($18)
Berwyn Public Library	$ 52,278	($6,109)	$ 46,169	$ 46,176	($7)
Bloomingdale Public Library	$ 46,971	($6,109)	$ 40,862	$ 40,646	$216
Blue Island Public Library	$ 29,768	($6,109)	$ 23,659	$ 22,732	$927
Bridgeview Public Library	$ 29,027	($6,109)	$ 22,918	$ 22,336	$582
Broadview Public Library District	$ 29,077	($6,109)	$ 22,968	$ 23,627	($659)
Brookfield Public Library	$ 40,088	($6,109)	$ 33,979	$ 33,454	$525
Calumet City Public Library	$ 32,890	($6,109)	$ 26,781	$ 25,725	$1,056
Calumet Park Public Library	$ 19,493	($6,109)	$ 13,385	$ 13,239	$145
Carol Stream Public Library	$ 52,759	($6,109)	$ 46,650	$ 47,092	($442)
Chicago Heights Public Library	$ 25,985	($6,109)	$ 19,877	$ 19,348	$529
Chicago Ridge Public Library	$ 31,458	($6,109)	$ 25,349	$ 25,182	$167
Cicero Public Library	$ 35,228	($6,109)	$ 29,120	$ 32,832	($3,712)
Clarendon Hills Public Library	$ 25,240	($6,109)	$ 19,131	$ 18,942	$189
Crestwood Public Library District	$ 23,051	($6,109)	$ 16,942	$ 16,890	$52
Crete Public Library District	$ 35,594	($6,109)	$ 29,485	$ 29,381	$104
Dolton Public Library District	$ 29,702	($6,109)	$ 23,593	$ 23,179	$414
Downers Grove Public Library	$ 64,193	($6,109)	$ 58,084	$ 57,156	$928
Eisenhower Public Library District	$ 53,448	($6,109)	$ 47,339	$ 44,792	$2,548
Elmwood Park Public Library	$ 33,544	($6,109)	$ 27,435	$ 27,217	$218
Evergreen Park Public Library	$ 29,325	($6,109)	$ 23,216	$ 22,884	$332
Flossmoor Public Library	$ 30,864	($6,109)	$ 24,755	$ 24,587	$168
Forest Park Public Library	$ 35,986	($6,109)	$ 29,877	$ 29,267	$610
Frankfort Public Library District	$ 40,984	($6,109)	$ 34,875	$ 34,359	$516
Franklin Park Public Library District	$ 35,871	($6,109)	$ 29,762	$ 28,930	$832
Geneva Public Library District	$ 67,377	($6,109)	$ 61,268	$ 60,259	$1,009
Glen Ellyn Public Library	$ 59,310	($6,109)	$ 53,201	$ 52,970	$232
Glenwood-Lynwood Public Library District	$ 27,883	($6,109)	$ 21,774	$ 22,386	($612)
Grande Prairie Public Library District	$ 32,472	($6,109)	$ 26,363	$ 25,892	$470
Green Hills Public Library District	$ 41,392	($6,109)	$ 35,283	$ 35,738	($455)
Harvey Public Library District	$ 26,484	($6,109)	$ 20,375	$ 19,734	$641
Hillside Public Library	$ 29,757	($6,109)	$ 23,648	$ 23,117	$531
Hinsdale Public Library	$ 45,690	($6,109)	$ 39,581	$ 38,877	$704
Hodgkins Public Library District	$ 23,376	($6,109)	$ 17,267	$ 17,116	$151
Homewood Public Library District	$ 39,381	($6,109)	$ 33,272	$ 33,738	($467)
Indian Prairie Public Library District	$ 53,880	($6,109)	$ 47,771	$ 47,166	$605
Itasca Community Library	$ 32,646	($6,109)	$ 26,537	$ 26,256	$280
Justice Public Library District	$ 20,805	($6,109)	$ 14,696	$ 14,833	($137)
Kaneville Public Library District	$ 18,599	($6,109)	$ 12,490	$ 12,455	$34
La Grange Public Library	$ 41,314	($6,109)	$ 35,205	$ 34,409	$796
LaGrange Park Public Library District	$ 36,056	($6,109)	$ 29,947	$ 29,634	$313

Chart 1: Membership Fee Chart for FY21 SWAN Budget
Finance Committee Draft

SWAN Library	Base + Funding Fees (No State LLSAP Grant)	State LLSAP Grant Discount	Fee Total FY21	FY20 Fees	Change FY21 vs FY20
Lansing Public Library	$ 40,939	($6,109)	$ 34,830	$ 34,866	($36)
Lyons Public Library	$ 24,412	($6,109)	$ 18,303	$ 18,423	($120)
Markham Public Library	$ 22,636	($6,109)	$ 16,527	$ 16,293	$234
Matteson Area Public Library District	$ 40,559	($6,109)	$ 34,450	$ 35,619	($1,169)
Maywood Public Library District	$ 30,401	($6,109)	$ 24,292	$ 24,039	$253
McCook Public Library District	$ 21,741	($6,109)	$ 15,632	$ 15,483	$150
Melrose Park Public Library	$ 26,906	($6,109)	$ 20,797	$ 21,792	($995)
Messenger Public Library of North Aurora	$ 35,182	($6,109)	$ 29,073	$ 28,607	$466
Midlothian Public Library	$ 30,488	($6,109)	$ 24,379	$ 24,126	$253
Morton Arboretum	$ 12,500		$ 12,500	$ 12,500	$0
Nancy L. McConathy Public Library District	$ 20,343	($6,109)	$ 14,234	$ 14,044	$190
National University of Health Sciences	$ 14,333		$ 14,333	$ 14,333	$0
North Riverside Public Library District	$ 27,728	($6,109)	$ 21,619	$ 21,478	$141
Northlake Public Library District	$ 36,480	($6,109)	$ 30,372	$ 27,873	$2,498
Oak Brook Public Library	$ 27,251	($6,109)	$ 21,142	$ 22,180	($1,039)
Oak Lawn Public Library	$ 72,084	($6,109)	$ 65,975	$ 65,370	$606
Oak Park Public Library	$ 102,719	($6,109)	$ 96,610	$ 78,026	$18,584
Palos Heights Public Library	$ 30,447	($6,109)	$ 24,338	$ 25,598	($1,260)
Palos Park Public Library	$ 22,351	($6,109)	$ 16,242	$ 15,979	$262
Park Forest Public Library	$ 37,228	($6,109)	$ 31,119	$ 31,235	($116)
Prairie State College	$ 18,667		$ 18,667	$ 18,667	$0
Prairie Trails Public Library District	$ 36,212	($6,109)	$ 30,103	$ 29,859	$244
Richton Park Public Library District	$ 26,713	($6,109)	$ 20,604	$ 20,450	$154
River Forest Public Library	$ 30,293	($6,109)	$ 24,184	$ 24,019	$165
River Grove Public Library District	$ 22,034	($6,109)	$ 15,925	$ 15,872	$53
Riverdale Public Library District	$ 22,767	($6,109)	$ 16,658	$ 16,085	$573
Riverside Public Library	$ 28,659	($6,109)	$ 22,550	$ 22,369	$181
St Charles Public Library District	$ 96,972	($6,109)	$ 90,864	$ 89,438	$1,425
Schiller Park Public Library	$ 27,936	($6,109)	$ 21,827	$ 21,653	$174
South Holland Public Library	$ 38,046	($6,109)	$ 31,937	$ 31,198	$739
Steger-South Chicago Heights Public Library District	$ 21,827	($6,109)	$ 15,718	$ 15,671	$47
Stickney-Forest View Public Library District	$ 29,753	($6,109)	$ 23,644	$ 23,457	$187
Sugar Grove Public Library District	$ 24,045	($6,109)	$ 17,936	$ 17,805	$131
Summit Public Library District	$ 21,312	($6,109)	$ 15,203	$ 14,328	$875
Theosophical Society in America	$ 12,500		$ 12,500	$ 12,500	$0
Thomas Ford Memorial Library	$ 31,581	($6,109)	$ 25,472	$ 25,081	$391
Thornton Public Library	$ 19,150	($6,109)	$ 13,041	$ 12,945	$96
Tinley Park Public Library	$ 69,198	($6,109)	$ 63,089	$ 64,223	($1,134)
Town and Country Public Library District	$ 30,559	($6,109)	$ 24,450	$ 27,439	($2,989)
University Park Public Library District	$ 23,275	($6,109)	$ 17,166	$ 16,945	$221
Villa Park Public Library	$ 47,438	($6,109)	$ 41,329	$ 32,624	$8,706
West Chicago Public Library District	$ 39,776	($6,109)	$ 33,668	$ 33,377	$291
Westchester Public Library	$ 30,317	($6,109)	$ 24,209	$ 24,117	$92
Westmont Public Library	$ 36,690	($6,109)	$ 30,581	$ 30,348	$234
William Leonard Public Library District	$ 19,641	($6,109)	$ 13,532	$ 13,502	$30
Wood Dale Public Library District	$ 41,752	($6,109)	$ 35,643	$ 35,473	$170
Woodridge Public Library	$ 55,059	($6,109)	$ 48,950	$ 48,741	$209
Worth Public Library District	$ 25,562	($6,109)	$ 19,453	$ 19,328	$125

Chart 2: County Tax Payments for 2017
SWAN FY21 Fee Chart

Library Name	Cook County Treasurer Tax Year 2017	DuPage County Treasurer Tax Year 2017	Kane County Treasurer Tax Year 2017	Will County County Treasurer Tax Year 2017	Total Tax Revenue Issued	Bond Amount (Removed)	Public Library Tax Revenue Total
Acorn Public Library District	$1,093,416.54				$1,093,416.54	($61,120.00)	**$1,032,296.54**
Alsip-Merrionette Park Public Library District	$2,861,684.38				$2,861,684.38	($585,450.00)	**$2,276,234.38**
Batavia Public Library District			$4,178,005.78		$4,178,005.78	($721,500.00)	**$3,456,505.78**
Bedford Park Public Library District	$1,335,236.83				$1,335,236.83	$0.00	**$1,335,236.83**
Beecher Community Library District				$300,160.98	$300,160.98	$0.00	**$300,160.98**
Bellwood Public Library	$1,779,445.31				$1,779,445.31	$0.00	**$1,779,445.31**
Bensenville Community Public Library District	$0.00	$1,546,744.32			$1,546,744.32	$0.00	**$1,546,744.32**
Berkeley Public Library	$370,055.83				$370,055.83	$0.00	**$370,055.83**
Berwyn Public Library	$3,427,524.25				$3,427,524.25	$0.00	**$3,427,524.25**
Bloomingdale Public Library		$2,900,391.65			$2,900,391.65	$0.00	**$2,900,391.65**
Blue Island Public Library	$1,191,740.46				$1,191,740.46	$0.00	**$1,191,740.46**
Bridgeview Public Library	$1,376,560.22				$1,376,560.22	($258,462.50)	**$1,118,097.72**
Broadview Public Library District	$1,394,966.22				$1,394,966.22	($271,905.00)	**$1,123,061.22**
Brookfield Public Library	$2,216,758.94				$2,216,758.94	$0.00	**$2,216,758.94**
Calumet City Public Library	$1,601,780.89				$1,601,780.89	($100,000.00)	**$1,501,780.89**
Calumet Park Public Library	$171,196.03				$171,196.03	$0.00	**$171,196.03**
Carol Stream Public Library		$3,475,300.02			$3,475,300.02	$0.00	**$3,475,300.02**
Chicago Heights Public Library	$816,016.14				$816,016.14	$0.00	**$816,016.14**
Chicago Ridge Public Library	$1,359,532.10				$1,359,532.10	$0.00	**$1,359,532.10**
Cicero Public Library	$1,734,061.96				$1,734,061.96	$0.00	**$1,734,061.96**
Clarendon Hills Public Library		$741,925.31			$741,925.31	$0.00	**$741,925.31**
Crestwood Public Library District	$524,510.54				$524,510.54	$0.00	**$524,510.54**
Crete Public Library District				$1,770,382.98	$1,770,382.98	$0.00	**$1,770,382.98**
Dolton Public Library District	$1,185,163.59				$1,185,163.59	$0.00	**$1,185,163.59**
Downers Grove Public Library		$5,228,799.03			$5,228,799.03	($617,829.00)	**$4,610,970.03**
Eisenhower Public Library District	$4,209,630.28				$4,209,630.28	($665,899.33)	**$3,543,730.95**
Elmwood Park Public Library	$1,566,741.88				$1,566,741.88	$0.00	**$1,566,741.88**
Evergreen Park Public Library	$1,147,694.18				$1,147,694.18	$0.00	**$1,147,694.18**
Flossmoor Public Library	$1,300,528.53				$1,300,528.53	$0.00	**$1,300,528.53**
Forest Park Public Library	$1,809,294.44				$1,809,294.44	$0.00	**$1,809,294.44**
Frankfort Public Library District	$22,651.65			$2,283,082.30	$2,305,733.95	$0.00	**$2,305,733.95**
Franklin Park Public Library District	$1,797,880.44				$1,797,880.44	$0.00	**$1,797,880.44**
Geneva Public Library District			$6,413,540.15		$6,413,540.15	($1,486,330.00)	**$4,927,210.15**
Glen Ellyn Public Library		$4,629,932.58			$4,629,932.58	($503,982.00)	**$4,125,950.58**
Glenwood-Lynwood Public Library District	$1,458,534.07				$1,458,534.07	($454,012.50)	**$1,004,521.57**
Grande Prairie Public Library District	$1,460,247.08				$1,460,247.08	$0.00	**$1,460,247.08**
Green Hills Public Library District	$2,696,226.27				$2,696,226.27	($350,000.00)	**$2,346,226.27**
Harvey Public Library District	$865,526.55				$865,526.55	$0.00	**$865,526.55**

Chart 2: County Tax Payments for 2017
SWAN FY21 Fee Chart

Library Name	Cook County Treasurer Tax Year 2017	DuPage County Treasurer Tax Year 2017	Kane County Treasurer Tax Year 2017	Will County County Treasurer Tax Year 2017	Total Tax Revenue Issued	Bond Amount (Removed)	Public Library Tax Revenue Total
Hillside Public Library	$1,190,598.08				$1,190,598.08	$0.00	**$1,190,598.08**
Hinsdale Public Library	$374,926.16	$2,614,806.54			$2,989,732.70	($216,612.00)	**$2,773,120.70**
Hodgkins Public Library District	$556,805.41				$556,805.41	$0.00	**$556,805.41**
Homewood Public Library District	$2,286,821.78				$2,286,821.78	($140,350.00)	**$2,146,471.78**
Indian Prairie Public Library District	$236,905.68	$ 3,349,738.53			$3,586,644.21	$0.00	**$3,586,644.21**
Itasca Community Library		$1,682,334.36			$1,682,334.36	($204,787.00)	**$1,477,547.36**
Justice Public Library District	$301,443.84				$301,443.84	$0.00	**$301,443.84**
Kaneville Public Library District			$82,322.42		$82,322.42	$0.00	**$82,322.42**
La Grange Public Library	$2,960,564.56				$2,960,564.56	($622,050.00)	**$2,338,514.56**
LaGrange Park Public Library District	$1,816,245.85				$1,816,245.85	$0.00	**$1,816,245.85**
Lansing Public Library	$2,487,866.65				$2,487,866.65	($186,625.00)	**$2,301,241.65**
Lyons Public Library	$674,699.02				$674,699.02	($15,000.00)	**$659,699.02**
Markham Public Library	$745,898.52				$745,898.52	($262,600.00)	**$483,298.52**
Matteson Area Public Library District	$2,263,497.75				$2,263,497.75	$0.00	**$2,263,497.75**
Maywood Public Library District	$1,254,577.21				$1,254,577.21	$0.00	**$1,254,577.21**
McCook Public Library District	$555,474.52				$555,474.52	($161,030.00)	**$394,444.52**
Melrose Park Public Library	$907,419.04				$907,419.04	$0.00	**$907,419.04**
Messenger Public Library of North Aurora			$1,729,424.83		$1,729,424.83	$0.00	**$1,729,424.83**
Midlothian Public Library	$1,263,198.54				$1,263,198.54	$0.00	**$1,263,198.54**
Nancy L. McConathy Public Library District	$310,251.98			$100.00	$310,351.98	($54,772.44)	**$255,579.54**
North Riverside Public Library District	$989,114.84				$989,114.84	$0.00	**$989,114.84**
Northlake Public Library District	$2,492,016.14				$2,492,016.14	($633,600.00)	**$1,858,416.14**
Oak Brook Public Library		$941,675.00			$941,675.00	$0.00	**$941,675.00**
Oak Lawn Public Library	$5,722,161.57				$5,722,161.57	($327,400.00)	**$5,394,761.57**
Oak Park Public Library	$9,526,329.65				$9,526,329.65	($1,088,804.00)	**$8,437,525.65**
Palos Heights Public Library	$1,259,107.12				$1,259,107.12	$0.00	**$1,259,107.12**
Palos Park Public Library	$454,980.81				$454,980.81	$0.00	**$454,980.81**
Park Forest Public Library	$1,594,198.29			$338,440.27	$1,932,638.56	$0.00	**$1,932,638.56**
Prairie Trails Public Library District	$1,831,743.86				$1,831,743.86	$0.00	**$1,831,743.86**
Richton Park Public Library District	$1,310,842.56				$1,310,842.56	($422,587.50)	**$888,255.06**
River Forest Public Library	$1,243,856.07				$1,243,856.07	$0.00	**$1,243,856.07**
River Grove Public Library District	$423,527.02				$423,527.02	$0.00	**$423,527.02**
Riverdale Public Library District	$496,319.58				$496,319.58	$0.00	**$496,319.58**
Riverside Public Library	$1,081,578.33				$1,081,578.33	$0.00	**$1,081,578.33**
St Charles Public Library District		$563,043.90	$7,303,711.62		$7,866,755.52	$0.00	**$7,866,755.52**
Schiller Park Public Library	$1,009,720.59				$1,009,720.59	$0.00	**$1,009,720.59**
South Holland Public Library	$2,013,927.55				$2,013,927.55	$0.00	**$2,013,927.55**
Steger-South Chicago Heights Public Library District	$290,186.04			$130,398.20	$420,584.24	($17,647.32)	**$402,936.92**

Library Name	Cook County Treasurer Tax Year 2017	DuPage County Treasurer Tax Year 2017	Kane County Treasurer Tax Year 2017	Will County County Treasurer Tax Year 2017	Total Tax Revenue Issued	Bond Amount (Removed)	Public Library Tax Revenue Total
Stickney-Forest View Public Library District	$1,190,200.89				$1,190,200.89	$0.00	**$1,190,200.89**
Sugar Grove Public Library District			$1,344,406.52		$1,344,406.52	($721,150.00)	**$623,256.52**
Summit Public Library District	$844,633.27				$844,633.27	($492,790.00)	**$351,843.27**
Thomas Ford Memorial Library	$1,371,741.12				$1,371,741.12	$0.00	**$1,371,741.12**
Thornton Public Library	$137,048.89				$137,048.89	$0.00	**$137,048.89**
Tinley Park Public Library	$4,289,767.52			$1,349,302.52	$5,639,070.04	($531,000.00)	**$5,108,070.04**
Town and Country Public Library District			$1,270,304.28		$1,270,304.28	$0.00	**$1,270,304.28**
University Park Public Library District	$9,350.09			$537,416.62	$546,766.71	$0.00	**$546,766.71**
Villa Park Public Library		$2,946,779.94			$2,946,779.94	$0.00	**$2,946,779.94**
West Chicago Public Library District		$2,185,791.74			$2,185,791.74	$0.00	**$2,185,791.74**
Westchester Public Library	$1,246,287.88				$1,246,287.88	$0.00	**$1,246,287.88**
Westmont Public Library		$1,879,256.65			$1,879,256.65	$0.00	**$1,879,256.65**
William Leonard Public Library District	$185,832.65				$185,832.65	$0.00	**$185,832.65**
Wood Dale Public Library District		$2,382,017.81			$2,382,017.81	$0.00	**$2,382,017.81**
Woodridge Public Library		$3,451,541.49		$252,186.48	$3,703,727.97	$0.00	**$3,703,727.97**
Worth Public Library District	$773,981.48				$773,981.48	$0.00	**$773,981.48**

Chart 3: Public Library Bond Amounts Reported

Public Library	Bond Amt for FY21 Fee Formula (2017)	Annual Debt Service 2017	Annual Debt Service 2018	Annual Debt Service 2019
Acorn Public Library District	$ 61,120	$ 61,120.00	$ 60,825.00	$ 61,495.00
Alsip-Merrionette Park Public Library District	$ 585,450	$ 585,450.00	$ 585,000.00	$ 589,100.00
Batavia Public Library District	$ 721,500	$ 721,500.00	$ 715,575.00	$ 726,150.00
Bedford Park Public Library District	$ -			
Beecher Community Library District	$ -			
Bellwood Public Library	$ -			
Bensenville Community Public Library District	$ -			
Berkeley Public Library	$ -			
Berwyn Public Library	$ -			
Bloomingdale Public Library	$ -			
Blue Island Public Library	$ -			
Bridgeview Public Library	$ 258,463	$ 258,462.50	$ 258,462.50	$ 257,450.00
Broadview Public Library District	$ 271,905	$ 271,905.00	$ 268,305.00	$ 269,705.00
Brookfield Public Library	$ -			
Calumet City Public Library	$ 100,000	$ 100,000.00	$ 100,000.00	$ 100,000.00
Calumet Park Public Library	$ -			
Carol Stream Public Library	$ -			
Chicago Heights Public Library	$ -			
Chicago Ridge Public Library	$ -			
Cicero Public Library	$ -			
Clarendon Hills Public Library	$ -			
Crestwood Public Library District	$ -			
Crete Public Library District	$ -			
Dolton Public Library District	$ -			
Downers Grove Public Library	$ 617,829	$ 617,829.00		
Eisenhower Public Library District	$ 665,899	$ 665,899.33	$ 667,147.00	$ 667,187.00
Elmwood Park Public Library	$ -			
Evergreen Park Public Library	$ -			
Flossmoor Public Library	$ -			

Chart 3: Public Library Bond Amounts Reported

Public Library	Bond Amt for FY21 Fee Formula (2017)	Annual Debt Service 2017	Annual Debt Service 2018	Annual Debt Service 2019
Forest Park Public Library	$ -			
Frankfort Public Library District	$ -			
Franklin Park Public Library District	$ -			
Geneva Public Library District	$ 1,486,330	$ 1,486,330.00	$ 651,690.00	$ 651,340.00
Glen Ellyn Public Library	$ 503,982	$ 503,982.00		
Glenwood-Lynwood Public Library District	$ 454,013	$ 454,012.50	$ 458,412.50	$ 452,612.50
Grande Prairie Public Library District	$ -			
Green Hills Public Library District	$ 350,000	$ 350,000.00	$ 355,000.00	$ 365,000.00
Harvey Public Library District	$ -			
Hillside Public Library	$ -			
Hinsdale Public Library	$ 216,612	$ 216,612.00	$ 223,312.00	$ 229,812.00
Hodgkins Public Library District	$ -			
Homewood Public Library District	$ 140,350	$ 140,350.00	$ 141,395.00	$ 142,053.75
Indian Prairie Public Library District	$ -			
Itasca Community Library	$ 204,787	$ 204,787.00	$ 203,625.00	$ 202,250.00
Justice Public Library District	$ -			
Kaneville Public Library District	$ -			
La Grange Public Library	$ 622,050	$ 622,050.00	$ 626,450.00	$ 625,550.00
LaGrange Park Public Library District	$ -		$ 12,738.00	$ 148,600.00
Lansing Public Library	$ 186,625	$ 186,625.00	$ 185,900.00	$ 184,500.00
Lyons Public Library	$ 15,000	$ 15,000.00	$ 15,000.00	$ 15,000.00
Markham Public Library	$ 262,600	$ 262,600.00	$ 267,218.75	$ 93,150.00
Matteson Area Public Library District	$ -			
Maywood Public Library District	$ -			
McCook Public Library District	$ 161,030	$ 161,030.00	$ 161,217.50	$ 161,017.50
Melrose Park Public Library	$ -			
Messenger Public Library of North Aurora	$ -			
Midlothian Public Library	$ -			
Nancy L. McConathy Public Library District	$ 54,772	$ 54,772.44	$ 54,772.44	$ 54,772.44

Chart 3: Public Library Bond Amounts Reported

Public Library	Bond Amt for FY21 Fee Formula (2017)	Annual Debt Service 2017	Annual Debt Service 2018	Annual Debt Service 2019
North Riverside Public Library District	$ -			
Northlake Public Library District	$ 633,600	$ 633,600.00	$ 643,100.00	$ 647,200.00
Oak Brook Public Library	$ -			
Oak Lawn Public Library	$ 327,400	$ 327,400.00	$ 330,275.00	$ 327,900.00
Oak Park Public Library	$ 1,088,804	$ 1,088,804.00	$ 1,069,345.03	$ 1,075,733.95
Palos Heights Public Library	$ -			
Palos Park Public Library	$ -			
Park Forest Public Library	$ -			
Prairie Trails Public Library District	$ -			
Richton Park Public Library District	$ 422,588	$ 422,587.50	$ 422,187.50	$ 422,187.50
River Forest Public Library	$ -			
River Grove Public Library District	$ -			
Riverdale Public Library District	$ -			
Riverside Public Library	$ -			
St Charles Public Library District	$ -			
Schiller Park Public Library	$ -			
South Holland Public Library	$ -			
Steger-South Chicago Heights Public Library District	$ 17,647	$ 17,647.32	$ 17,647.32	$ 17,647.32
Stickney-Forest View Public Library District	$ -			
Sugar Grove Public Library District	$ 721,150	$ 721,150.00	$ 743,300.00	$ 764,250.00
Summit Public Library District	$ 492,790	$ 492,790.00	$ 499,913.50	$ 506,771.50
Thomas Ford Memorial Library	$ -			
Thornton Public Library	$ -			
Tinley Park Public Library	$ 531,000	$ 531,000.00	$ 533,600.00	$ 535,200.00
Town and Country Public Library District	$ -			
University Park Public Library District	$ -			
Villa Park Public Library	$ -		$ 393,400.00	$ 387,400.00
West Chicago Public Library District	$ -			
Westchester Public Library	$ -			

Chart 3: Public Library Bond Amounts Reported

Public Library	Bond Amt for FY21 Fee Formula (2017)	Annual Debt Service 2017	Annual Debt Service 2018	Annual Debt Service 2019
Westmont Public Library	$ -			
William Leonard Public Library District	$ -			
Wood Dale Public Library District	$ -			
Woodridge Public Library	$ -			
Worth Public Library District	$ -			

SWAN Six Year Reserves Plan: Updated for FY21 Budget

Capital Expenditures (anything over $5,000)	FY19	FY20	FY21	FY22	FY23	FY24
	July 2018-June 2019	July 2019-June 2020	July 2020-June 2021	July 2021-June 2022	July 2022-June 2023	July 2023-June 2024
Prior Year Balance: End of fiscal year, final audit, see "Unrestricted" on Balance Sheet	$1,832,719	$1,832,719	$1,758,521	$1,729,185	$1,729,185	$1,729,185
Reserves collected & Impact Fee	$0	$9,362	$26,283	$0	$0	$0
Server replacement: no longer required with cloud-based Infrastructure-as-a-Service	$0	$0	$0	$0	$0	$0
Vendor services: estimated consulting for server OS upgrades, migrations, etc.	$0	$0	$0	$0	$0	$0
Firewall replacement: no longer required with cloud-based Infrastructure-as-a-Service	$0	$0	$0	$0	$0	$0
Reserves needed for deficit budget	$0	($83,560)	($14,000)	$0	$0	$0
Funds for SWAN staff computer replacement			($41,619)			
Future ILS Migration Budget ($465,740)						
Total	**$1,832,719**	**$1,758,521**	**$1,729,185**	**$1,729,185**	**$1,729,185**	**$1,729,185**
Maintain 4 months operating in reserve (policy)	($1,038,134)	($1,128,362)	($1,191,909)	($1,251,505)	($1,314,080)	($1,379,784)
Over/(Under) Reserve Policy	**$794,585**	**$630,159**	**$537,275**	**$477,680**	**$415,104**	**$349,400**
	$3,114,401	$3,385,086	$3,575,728	$3,754,515	$3,942,241	$4,139,352.57
Operating Budget (5% increases each year after FY21)						

* Cloud subscription: Infrastructure-as-a-Service (IaaS) is the recommended direction for SWAN for its future servers. IaaS is a subscription that will be an expense in the operating budget. The result is there is no server hardware purchased, therefore no need to budget as a capital expenditure.

Description	Year 6: May 1, 2020-April 30, 2021	SWAN Proposal Year 6
ReferenceLIBRARIAN	$ -	$ -
Symphony Core	$ 123,625.00	$ 138,580.33
Symphony Additional Institution Fee (Lansing)	$ 3,731.00	
Symphony Additional Institution Fee (Franklin Pk)	$ 4,031.00	
Symphony Additional Institution Fee (LINC)	$ 124,510.00	
Symphony Additional Institution Fee (MAGIC)	$ 93,680.00	
Symphony Additional Institution Fee (Green Hills)	$ 6,800.00	
Symphony Vendor Integration Protocol (VIP)		
Symphony Total	**$ 356,377.00**	**$ 138,580.33**
Symphony Test System	$ 20,000.00	$ 20,000.00
Symphony Unicode Server Extension Test System		
Test System Total	**$ 20,000.00**	**$ 20,000.00**
Symphony Serials		$ 6,000.00
Serials Total	**$ -**	**$ 6,000.00**
Symphony Acquisitions		$ 6,000.00
Symphony Electronic Data Interchange (EDI), X12		
Symphony 9XX		
Acquisitions Total	**$ -**	**$ 6,000.00**
Symphony Public StaffWeb		$ -
StaffWeb Total	**$ -**	**$ -**
Symphony Academic Reserves		$ -
Academic Reserves Total	**$ -**	**$ -**
Symphony Debt Collect Agency Interface (per institution)		$ -
Debt Collect		$ 4,300.00
Debt Collect Total	**$ -**	**$ 4,300.00**
Symphony Outreach	$ 4,370.00	$ 4,370.00
Outreach/Homebound Total	**$ 4,370.00**	**$ 4,370.00**
Symphony Materials Booking		
Media Booking	**$ -**	**$ -**
Symphony Collection Exchange		
Collection Rotation	**$ -**	**$ -**
EBSCO Discovery Service Web Services Bundle		$ -
EBSCO Discovery Service (EDS)		**$ -**
SVA Realspeak Software Licenses (8)		
SVA Realspeak Software Licenses (8)		
SVA Telephony Messaging Software		$ 6,000.00
SVA Telephony Messaging Per Line Fee (8)		
SVA Dialogic 4 Port Card		
SVA Telephone Messaging SVA Maintenance (8 lines)		
SVA Telephone Messaging SVA Software - Additional Lines (8)	$ 1,950.00	$ 1,950.00
SVA Additional Language Screens (Spanish)		
Customer Notification	**$ 1,950.00**	**$ 7,950.00**
Oracle Embedded License		$ -
Oracle Embedded Test License		$ -
Oracle Renewal	**$ -**	**$ -**

Description	Year 6: May 1, 2020- April 30, 2021	SWAN Proposal Year 6
Symphony SmartPORT Unlimited Users		
Cataloging	$ -	$ -
Symphony Universal SIP2		$ 10,000.00
SIP/SIP2 License	$ -	$ 10,000.00
SMS Notification for Symphony	$ 8,000.00	$ 8,000.00
SMS Notification	$ 8,000.00	$ 8,000.00
BLUEcloud Analytics		$ 50,000.00
BLUEcloud Analytics	$ -	$ 50,000.00
BLUEcloud Visibility		$ -
BLUEcloud Visibility	$ -	$ -
eResource Central Gateway Services		$ 10,000.00
eResource Central Connector for Baker & Taylor Axis 360		$ 2,000.00
eResource Central Connector for OverDrive		$ 2,000.00
eResource Central Connector for Bibliotheca Cloud Library (was 3M)		$ 2,000.00
eResource Central Connector for BiblioBoard		$ 2,000.00
eResource Central Connector for Recorded Books OneClickDigital		$ 2,000.00
eResource Central Connector for EBSCO		$ -
eResource Central Connector for Hoopla (Midwest Tape)		$ 2,000.00
eResource Central Connector for Freegal	$ 1,666.67	$ 2,000.00
eResource Central Sub-Connects for Libraries	$ 908.33	$ 16,600.00
E-Resource Central	$ 2,575.00	$ 40,600.00
Enterprise SaaS Test System	$ 2,550.00	$ 2,550.00
Enterprise SaaS		$ 60,000.00
Enterprise Subscription	$ 2,550.00	$ 62,550.00
Portfolio SaaS (Up to 10K assets)		$ 15,000.00
Social Library Subscription		$ 15,000.00
BLUEcloud MobileCirc		$ 10,730.00
Mobile Circ Subscription	$ -	$ 10,730.00
Platinum Services Package - Premier	$ 15,000.00	$ 15,000.00
Platinum Services	$ 15,000.00	$ 15,000.00
Consulting API Annual Additional Regional Workshop	$ 3,000.00	$ 3,000.00
Platinum Services Package - Web Services SDK for Libraries Internal Use		
API Services	$ 3,000.00	$ 3,000.00
Data Services Authority Subscription		
Data Services - Annual Update Service - Reading Information	$ 2,000.00	$ 2,000.00
Data Services	$ 2,000.00	$ 2,000.00
SmartSOURCE Network Access		
SmartSource		$ -
BLUEcloud Mobile Solus Subscription	$ 16,333.33	
BLUEcloud Mobile Additional Templates	$ 16,166.67	
BLUEcloud Mobile Subscription	$ 26,208.33	$ 70,450.00
BLUEcloud Mobile Subscription	$ 58,708.33	$ 70,450.00

SirsiDynix Annual Maintenance
Current vs Proposed

Description	Year 6: May 1, 2020- April 30, 2021	SWAN Proposal Year 6
BLUEcloud eRM Subscription	$ 3,000.00	$ 3,000.00
BLUEcloud eRM Subscription	**$ 3,000.00**	**$ 3,000.00**
Total MX	**$ 477,530.33**	**$ 477,530.33**