

**RAILS CONSORTIA FUTURES SUBCOMMITTEE  
JOINT MEETING**

Monday, July 20, 2015 | 1:00 p.m.

RAILS Burr Ridge Service Center, Videoconference Sites, and Conference Call  
125 Tower Drive | Burr Ridge, IL 60527 | 630.734.5000

Conference calling: 800.747.5150; access code 7345000

**AGENDA**

1. Welcome—Kate Hall, Consortia Futures Subcommittee Chair
  - a. Videoconference Sites:
    - i. RAILS—Bolingbrook
    - ii. RAILS—Burr Ridge
    - iii. RAILS—Coal Valley
    - iv. RAILS—East Peoria
    - v. RAILS—Rockford
    - vi. RAILS—Wheeling
    - vii. Illinois State Library
    - viii. IHLS—Edwardsville
    - ix. Cherry Valley Public Library District
2. Designation of Minute Taker—Trisha Novosel
3. Roll Call—Trisha Novosel
4. Introductions of Guests; Announcements
5. Public Comment
6. Adoption of the Agenda
7. Approval of Minutes—Informational only
  - a. The minutes of the April 20, 2015 Consortia Committee/Consortia Futures Subcommittee joint meeting will be presented for approval at the joint meeting on July 20, 2015 at 9:30 a.m.
8. Open Meetings Act Requirements—Jane Plass
9. Subcommittee Charge—Kate Hall
10. LLSAP Definition
11. RAILS Support of LLSAPs/LLSAP Services to RAILS—Discussion
12. Public Comment
13. Future Meetings—TBD

## 14. Adjournment

Final vote or action may be taken at the meeting on any agenda item subject matter listed above, unless the agenda line item specifically states otherwise.

### **Consortia Futures Subcommittee Members**

- RAILS Board: Kate Hall, Chair
- Consortia Representatives:
  - Cooperative Computer Services (CCS)—Rebecca Wolf
  - I-Share—Kristine Hammerstrand
  - Library Integrated Network Consortium (LINC)—Pam Leffler
  - LINKin—Laura McGrath
  - Multitype Automation Group in Cooperation (MAGIC)—Yvonne Bergendorf
  - Northern Illinois Cooperative (NIC)—Debbie Bloom
  - Pinnacle Library Cooperative (PLC)—Jennie Mills
  - PrairieCat—Charm Ruhnke
  - Resource Sharing Alliance NFP (RSA-NFP)—Kendal Orrison
  - RiverShare—Lee Ann Fisher
  - Rock River Library Consortium (RRLC)—Amy Lego
  - System Wide Automated Network (SWAN)—Pierre Gregoire
- Illinois Heartland Library System—Leslie Bednar
- Ex officio—Dee Brennan, Jane Plass, Anne Slaughter

# Consortia Futures Subcommittee

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The Consortia Futures Subcommittee is a subcommittee of the Consortia Committee.

## Charge

Develop a shared understanding of the future of consortial resource sharing in RAILS that will provide the best library services to Illinois residents and optimize the use of tax dollars, including:

- Costs and benefits of multiple integrated library system platforms
- Governance models for collaborative projects and merged consortia
- Collaborative approaches to shared needs, such as cataloging, training, and documentation
- Methods of meeting the diverse resource sharing needs of different types of libraries
- Codify relationship between the non-LLSAP consortia and RAILS

## Membership

- Appointed annually by the chairperson of the Consortia Committee
- Ex officio members include the Consortia Committee chairperson, the RAILS Executive Director, Associate Executive Director and Director, Technology Services.

## Illinois Library Technology Consortia

<i>Consortium</i>	<i>Contact Person</i>	<i>Headquarters &amp; Website</i>	<i>Software and Vendor</i>	<i>Member Information</i>
Cooperative Computer Services (CCS)	Chris Holly Administrator cholly@ccs.nsls.lib.il.us 847-342-5300 x204	3355 N. Arlington Heights Rd Suite J Arlington Heights, IL 60004-7706 <a href="http://ccslib.org">http://ccslib.org</a> 847-342-5300	Symphony (SirsiDynix)	24 members, all public libraries <ul style="list-style-type: none"> <li>• Algonquin</li> <li>• Cary</li> <li>• Crystal Lake</li> <li>• Des Plaines</li> <li>• Ela</li> <li>• Evanston</li> <li>• Fox River Valley</li> <li>• Fremont</li> <li>• Glencoe</li> <li>• Glenview</li> <li>• Highland Park</li> <li>• Huntley</li> <li>• Lake Forest</li> <li>• Lake Villa</li> <li>• Lincolnwood</li> <li>• McHenry</li> <li>• Niles</li> <li>• Northbrook</li> <li>• Park Ridge</li> <li>• Prospect Heights</li> <li>• Round Lake</li> <li>• Wilmette</li> <li>• Winnetka-Northfield</li> <li>• Zion-Benton</li> </ul>

<i>Consortium</i>	<i>Contact Person</i>	<i>Headquarters &amp; Website</i>	<i>Software and Vendor</i>	<i>Member Information</i>
I-Share	Kristine Hammerstrand Director, User Services khammer@uillinois.edu 217-244-7595	CARLI Office 100 Trade Centre Drive, Suite 303 Champaign, IL 61820-7233 <a href="http://www.carli.illinois.edu/products-services/i-share">http://www.carli.illinois.edu/products-services/i-share</a> 217-244-7593	Voyager (Ex Libris)  Currently in search process for its next ILS platform. Final implementation is anticipated in summer 2017.	85 Illinois libraries belonging to CARLI
Library Integrated Network Consortium (LINC)	Carol Dawe Consortium Manager cjdawe@linc.lib.il.us 630-377-6960	1001 E. Main Street, Suite A St. Charles, IL 60174-2203 <a href="http://www.lincnet.info">http://www.lincnet.info</a> 630-377-6960	Symphony (SirsiDynix)	9 members <ul style="list-style-type: none"> <li>• Batavia PLD</li> <li>• Bloomingdale PL</li> <li>• Franklin Park PLD</li> <li>• Geneva PLD</li> <li>• Glen Ellyn PL</li> <li>• Itasca Community Library</li> <li>• St. Charles PLD</li> <li>• Villa Park PL</li> <li>• West Chicago PLD</li> </ul>
LINKin	Robert Moffett Manager of Technical Services Gail Borden Public Library District 270 N. Grove Avenue Elgin, IL 60120 <a href="http://www.gailborden.info">http://www.gailborden.info</a> rmoffett@gailborden.info 847-742-2411	No separate headquarters or website	INN-Reach to connect separate Millennium and Sierra systems (Innovative Interfaces)	9 members <ul style="list-style-type: none"> <li>• Arlington Heights Memorial Library</li> <li>• Cook Memorial Public Library</li> <li>• Deerfield Public Library</li> <li>• Elmhurst Public Library</li> <li>• Gail Borden Public Library</li> <li>• Naperville Public Library</li> <li>• Skokie Public Library</li> <li>• Waukegan Public Library</li> <li>• Wheaton Public Library</li> </ul>
MAGIC	Anne Slaughter RAILS Director of Technology Services/Interim MAGIC Director anne.slaughter@railslibraries.info 630-734-5127	RAILS Burr Ridge 125 Tower Dr. Burr Ridge, IL 60527 <a href="http://www.railslibraries.info/catalogs/magic">http://www.railslibraries.info/catalogs/magic</a> 630-232-8457	Symphony (SirsiDynix)	RAILS LLSAP  Full members: 14 agencies; 19 buildings (as of July 2014)

<i>Consortium</i>	<i>Contact Person</i>	<i>Headquarters &amp; Website</i>	<i>Software and Vendor</i>	<i>Member Information</i>
Northern Illinois Cooperative (NIC)	Mary Petro Library Director North Suburban Public Library District marype@northsld.org	North Suburban Library District serves as NIC's headquarters.  6340 North Second Street Loves Park, IL 61111 <a href="http://www.niclibraries.org">http://www.niclibraries.org</a> 815-633-4247	Millennium (Innovative Interfaces)  The consortium is currently evaluating ILS software packages to determine the best fit for current needs as well as anticipated future patrons services. Cost is a factor as is ease of use, standard features versus add-ons, and ability to adapt for consortia.	8 members <ul style="list-style-type: none"> <li>• Cherry Valley PLD</li> <li>• Harvard Diggins Library</li> <li>• Howard Colman Library (Rockford College)</li> <li>• Ida PL (Belvidere)</li> <li>• Nippersink PLD (Richmond)</li> <li>• North Suburban Library Dist. (Loves Park, Machesney Park, Roscoe)</li> <li>• Talcott Free PLD (Rockton)</li> <li>• Woodstock PL</li> </ul>
Pinnacle Library Cooperative (PLC)	Jennie Cisna-Mills Director Shorewood-Troy Public Library District 650 Deerwood Drive Shorewood, IL 60404-8666 Jennie.cisna@gmail.com 815-725-1715  Jolanta Radzik System Administrator Shorewood-Troy Public Library District jradzik@shorewoodtroylibrary.org	Joliet Public Library 150 North Ottawa Street Joliet, IL 60432  <a href="http://pinnaclelibraries.org/">http://pinnaclelibraries.org/</a>	Polaris (Polaris)	6 members <ul style="list-style-type: none"> <li>• Fountaindale PLD</li> <li>• Joliet PL</li> <li>• Lemont PLD</li> <li>• Plainfield PLD</li> <li>• Shorewood-Troy PLD</li> <li>• White Oak Library District</li> </ul>

<i>Consortium</i>	<i>Contact Person</i>	<i>Headquarters &amp; Website</i>	<i>Software and Vendor</i>	<i>Member Information</i>
PrairieCat	Judy Hutchinson PrairieCat LLSAP Services Manager judy.hutchinson@railslibraries.info 309-623-4314	RAILS Coal Valley 220 W. 23rd Avenue Coal Valley, IL 61240 <a href="http://www.railslibraries.info/catalogs/prairiecat">http://www.railslibraries.info/catalogs/prairiecat</a> 877-542-7257	Sierra (Innovative Interfaces)	RAILS LLSAP  Full members: 69 agencies/93 buildings (as of July 2014)  Basic online members: 5 agencies/5 buildings (as of July 2014)  Union listing members: 60 agencies/81 buildings (as of July 2014)
Resource Sharing Alliance NFP (RSA-NFP)	Kendal Orrison RSA LLSAP Services Manager kendal.orrison@railslibraries.info 309-740-2452	RAILS East Peoria 600 High Point Lane East Peoria, IL 61611 <a href="http://www.railslibraries.info/catalogs/rsa">http://www.railslibraries.info/catalogs/rsa</a> 309-694-9200	Symphony (SirsiDynix)	RAILS LLSAP  Full members: 74 agencies/109 buildings (as of July 2014)  Basic online members: 53 agencies/60 buildings (as of July 2014)  Union listing members: 16 agencies/16 buildings (as of July 2014)
RiverShare	Any Groskopf RiverShare Executive Committee Chair and Assistant Director Davenport Public Library 321 Main Street, Davenport, IA 52801 agroskopf@davenportlibrary.com	Davenport Public Library, 321 Main Street, Davenport, IA 52801  <a href="http://www.rivershare.org">http://www.rivershare.org</a>	Polaris (Polaris)	8 Illinois members <ul style="list-style-type: none"> <li>• East Moline PL</li> <li>• Henry C. Adams/Prophetstown</li> <li>• Moline PL</li> <li>• River Valley Dist. Lib/Port Byron</li> <li>• Robert R. Jones/Coal Valley</li> <li>• Rock Island PL</li> <li>• Sherrard PLD</li> <li>• Silvis PL</li> </ul> 12 Iowa Libraries

<i>Consortium</i>	<i>Contact Person</i>	<i>Headquarters &amp; Website</i>	<i>Software and Vendor</i>	<i>Member Information</i>
Rock River Library Consortium (RRLC)	Jennifer Slaney Library Director Sterling Public Library 102 West Third Street Sterling, IL 61081-3505 librybear@aol.com 815-625-1370	Sterling Public Library, 102 W. 3rd Street, Sterling, IL 61081  Consortial catalog is searchable through Sterling's website at <a href="http://www1.youseemore.com/sterling/">http://www1.youseemore.com/sterling/</a>	Library Solution (TLC)	7 members: <ul style="list-style-type: none"> <li>• Dixon High School</li> <li>• Dixon PL</li> <li>• Newman Central Catholic High School</li> <li>• Rock Falls High School</li> <li>• Rock Falls PL</li> <li>• St. Andrews Grade School (Rock Falls)</li> <li>• St. Mary's School (Sterling)</li> <li>• Sterling PL</li> <li>• Sterling Public Schools</li> </ul>
SHARE	Chris Dawdy SHARE Director Illinois Heartland Library System 6725 Goshen Road Edwardsville, IL 62025 cdawdy@illinoisheartland.org 618-656-3216 x443	Illinois Heartland Library System SHARE staff is located at the IHLS offices in Du Quoin, Champaign, and Edwardsville <a href="http://share.illinoisheartland.org">http://share.illinoisheartland.org</a>	Polaris (Polaris)	Illinois Heartland Library System LLSAP  295 library agencies; 427 library buildings
SWAN	Aaron Skog SWAN Executive Director aaron.skog@railslibraries.info 630-734-5122	RAILS Burr Ridge 125 Tower Drive Burr Ridge, IL 60527 <a href="http://www.railslibraries.info/catalogs/swan">http://www.railslibraries.info/catalogs/swan</a> 630-734-5000	Symphony (SirsiDynix)	RAILS LLSAP  Full members: 77 agencies/79 buildings (as of July 2014)



## DISCUSSION DRAFT

### RAILS LLSAP GOAL AND DEFINITION

Local Library System Automation Program (LLSAP) is a term used statewide and rooted in historical relationships between the regional library systems and consortia. The Illinois State Library's acronym list includes the following definition: "Local Library System Automation Programs are Regional Library System supported consortia catalogs."  
(<http://www.cyberdriveillinois.com/departments/library/about/acronyms.html>)

### RAILS LLSAP SUPPORT GOAL

To foster resource sharing and make ~~automation a~~ library management system affordable for any interested member library, RAILS' goal is to ~~be the preferred~~ support ~~provider for all~~ shared ~~automation catalog~~ consortia in ~~our its~~ service area. To enrich existing relationships while promoting collaborative ventures with new partners, the RAILS Board has approved this definition of LLSAPs (Local Library System Automation Programs):

Comment [JPP1]: Newer terminology than integrated library system

### LLSAP DEFINITION

Local Library System Automation Programs are shared ~~multitype bibliographic control and online catalog~~ library management systems ~~developed under the auspices of~~ supported by RAILS and open to membership by all types and sizes of ~~libraries within the RAILS service area~~ RAILS member libraries. All LLSAPs affiliated with RAILS:

- 1) Support members whose primary service point is within the RAILS service area (Although non-RAILS members may belong to an LLSAP, they will not be included in allocation of RAILS support.)
- 2) Operate in a reciprocal contractual partnership with RAILS, ~~or are operated by RAILS~~
- 3) Are ~~developed,~~ supported ~~and enhanced~~ by RAILS through in-kind and/or financial support
- 4) Maintain policies that broaden resource sharing throughout RAILS' service area
- 5) Foster cooperation to support RAILS' mission and to make ~~automation library management systems~~ affordable for every interested member library in RAILS, regardless of type or size
- 6) Work together to ensure the ability of all LLSAPs to meet the needs of their members, to increase the ~~prevalence of automation and the~~ use of shared bibliographic online catalogs by RAILS members, and to develop services that will further resource sharing throughout RAILS by providing staff, technical expertise, and assistance when needed

Original definition approved by the RAILS Board on March 23, 2012

## DISCUSSION DRAFT

### RAILS SERVICES TO LLSAPS

Specific RAILS services to an LLSAP are negotiated with the LLSAP and spelled out in the reciprocal contract, though current contracts with MAGIC, PrairieCat, RSA-NFP, and SWAN have been standardized as much as possible.

RAILS currently offers both financial and in-kind support to LLSAPs, including facilities, IT support, and human resources. MAGIC, PrairieCat, RSA-NFP, and SWAN currently have contracts with RAILS through FY2018, and RAILS will continue the current model of support for these contracts.

At the July 20 meeting, we will discuss the pros and cons of moving away from in-kind support to a predominantly financial support model. *This is only an initial discussion, and no votes will be taken.*

#### SERVICES PROVIDED BY LLSAP

Comment [JPP1]: From FY2016-2018 contracts

1. Work with RAILS and other LLSAPs to:
  - a. Ensure the ability of all LLSAPs to meet the needs of their members.
  - b. Increase the prevalence of automation and the use of shared bibliographic catalogs by RAILS members by actively participating in marketing and other efforts.
  - c. Develop services that will further resource sharing throughout RAILS by providing staff, technical expertise, and assistance when needed.
  - d. Develop streamlined, cost-effective procedures and services.
2. Provide feedback and participate in LLSAP strategic and long-range planning with RAILS.
3. Provide feedback and participate in RAILS decision making on issues that affect the LLSAPs.
4. Submit an annual written report to RAILS that demonstrates how RAILS support has made LLSAP membership more sustainable or affordable, enhanced services to Illinois citizens, improved database quality, and/or increased resource sharing in Illinois. This report shall be submitted by August 1 following the end of RAILS fiscal year.
5. Promote RAILS events and communications.
6. Comply with all RAILS and Illinois State Library reporting requirements resulting from its designation as a Local Library System Automation Program, such as information for the Illinois State Library annual system report and reporting on RAILS member visits.
7. Actively participate in collaborative projects among consortia and/or with RAILS.
8. Be open to membership by all sizes and types of libraries within RAILS.
9. Require RAILS membership by primary agency.
10. Govern itself in accordance with its bylaws.

Comment [JPP2]: Omit? Non-RAILS members would not be included in allocation of RAILS support.

## DISCUSSION DRAFT

11. Develop service policies and provide operational guidance.
12. Arrange and pay for the annual audit of funds held in [LLSAP ACRONYM]'s bank accounts.
13. Arrange and pay for insurance for [LLSAP ACRONYM]-owned property and digital records, and for [LLSAP ACRONYM] officers.
14. Pay for ILS and related third-party vendor costs, including but not limited to maintenance, hardware, software, subscriptions, and ILS consulting.
15. Work toward expanding access to digital content, including, but not limited to, e-books, while working within licensing and other relevant technical limitations.